



National Institute of Technology Meghalaya

Job Notification Form (JNF)

Company Details

- Name of the Company :
- Postal address :
- Telephone No. :
- Fax No. :
- Email Address :
- Website :
- Company Type (Please tick any) :

Private	<input type="checkbox"/>	M.N.C.	<input type="checkbox"/>	Govt. Owned	<input type="checkbox"/>	P.S.U	<input type="checkbox"/>
Public Sector	<input type="checkbox"/>	N.G.O.	<input type="checkbox"/>	If Others, please Specify:			

- Industry Sector (Please tick any) :

I.T.	<input type="checkbox"/>	Management	<input type="checkbox"/>	Core (Technical)	<input type="checkbox"/>	Analytics	<input type="checkbox"/>
Consulting	<input type="checkbox"/>	If Others, please Specify:					

- Brief write up on the Company :

Contact Details

	Head HR	First Contact Person	Second Contact Person
Name			
Email			
Mobile			
Phone			
Fax			

Job Profile

- Job Designation :

- Place of Posting :
- Job Description :

Salary Details

- Cost to Company :
- Gross :
- Bonus/Perks/Incentive (if any) :
- Bond or Service Contract : Yes/No
(If yes, give details) :
- No. of offers you intend to make :

Selection Process

- Shortlist from Resumes : Yes/No
- Written Test (Technical, Aptitude) : Yes/No
If yes, please specify likely topics, skill sets :
- Group Discussion : Yes/No
- Personal Interview : Yes/No
- Online Test : Yes/No
- PPT : Yes/No
- Eligibility Criteria (min. CGPA, 0-10 scale) :
- Preferred period of visit for recruitment :
- Eligible Departments :
(Electrical, Mechanical, Civil)

Logistics Requirements

- Number of Members :
- Number of Rooms reqd. for selection process :
- Other Requirements :

Our office will work out all logistics and local arrangements for your visit.

Kindly enclose brief profile of company for students' reference in the placement library.

The completed form may be sent by post/ e-mail/ fax to the following address at the earliest:

Mr. A.D. Sarma
Head of the Centre
Centre for Career Development
NIT Meghalaya

Telephone: +91-94851-77029

Email: placement@nitm.ac.in