

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

Minutes of Fourth Meeting of the Board of Governors held on 23.11. 2013

The IVth meeting of the Board of Governors of NIT Meghalaya was held on 23rd November 2013 at 5.30 p.m. in the Polo Room of Polo Towers Hotel, Shillong and the following members were present:

- | | |
|--|-----------|
| 1. Professor D. K. Basu
Chairman, BOG NIT Meghalaya | Chairman |
| 2. Professor D. K. Saikia,
Director, NIT Meghalaya | Member |
| 3. Professor Samarjit Sengupta
Electrical Engineering,
Dept. of Appl. Physics, Calcutta University | Member |
| 4. Professor Uma Bhattacharyya
Computer Sc. and Engineering
Bengal Engineering and Sc. University, Kolkata | Member |
| 5. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 6. Shri Wallamgphang Roy
Managing Director, Power Carriers Pvt. Ltd,
Shillong | Member |
| 7. Shri A. Datta
Asst. Professor, NIT Meghalaya | Member |
| 8. Shri B. K. Kashyap
MHRD Representative | Member |
| 9. Shri D. J. Goswami
Registrar i/c, NIT Meghalaya | Secretary |

The other members of the Board, Prof. G. Biswas, Director, IIT Guwahati, Shri R. D. Shira, Retd. Director, BRPL, Financial Adviser, Department of Higher Education, MHRD, could not attend the meeting due to prior engagements.

At the outset the Chairman welcomed the members to the IVth meeting of the Board and the agenda of the day was taken up.

Item No. 1 Confirmation of minutes of the IIIrd meeting

The minutes of the IIIrd meeting of the Board was circulated among the members. No comments were received. The members agreed that the minutes be confirmed.

R1/BOG-IV/2013: The Board **RESOLVED** that the Minutes of the Third Meeting of the Board of Governors of NIT Meghalaya held on 29th June, 2013 be **CONFIRMED** as circulated.

Item No. 2 Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its 3rd meeting:

The Registrar elaborated the action taken on the resolutions of the Board in its IIIrd meeting as tabulated below:

Sl. No.	BoG Resolution No.	Resolution	Action Taken/Status
1.	R3/BOG-III/2013	Regarding approval of the Annual Report and the Audited Accounts of the Institute for the years 2010-11 & 2011-12 and forward it to MHRD, Gol for tabling in the Parliament	Signed copies of the Annual Report and Audited Accounts sent to the Ministry for tabling in the Parliament
2.	R4/BOG-III/2013	Regarding the MHRD's suggestion of introduction of Architecture course in NIT Meghalaya be taken-up later when suitable infrastructure become available.	Decision of the Board was intimated to the ministry vide letter no. NITMGH/MHRD/2013-14/515 dated 10.07.13
3.	R5/BOG-III/2013	Regarding asking the B&WC to have a relook on the recommendation of B&WC on award of PMC work	Fresh tender for the work was called and RITES Ltd. was awarded the work. Details are put in agenda item no. 5 of this meeting.
4.	R6/BOG-III/2013	Regarding nomination of members to B&WC of the Institute.	Institute requested MeECL & State PWD for nomination. State PWD has nominated Sri Winterborn Marbaniang, SE (Design), O/O The Chief

			Engineer, PWD (Buildings), Meghalaya and MeECL has nominated Sri E. B. Kharmujai, Addl CE, MePDCL as members.
5.	<u>R7/BOG-III/2013</u>	Regarding adoption of the Medical rules of the Institute	Implemented
6.	<u>R8/BOG-III/2013</u>	Regarding delegation of Powers to various functionaries of the Institute	Implemented
7.	<u>R9/BOG-III/2013</u>	Regarding Status of Appointment	A separate item regarding appointment status is included in the agenda.
8.	<u>R10/BOG-III/2013</u>	Regarding offering a regular position to Dr. Subhendu Maity w.e.f. the date of submission of thesis i.e. from 07.09.2012	Implemented
9	<u>R11/BOG-III/2013</u>	Regarding authorising the Director to finalize the Master Plan with the necessary alterations, if any, in case of change in the approach road and the main entrance to the campus.	Master plan finalised with the change in the approach road.
10	<u>R13A/BOG-III/2013</u>	Regarding adoption of the Annual Accounts of FY 2012-13 presented on the table for forwarding it to the Statutory Auditor.	Personnel from Principal AG (Audit), Meghalaya, Shillong audited the Accounts. Draft report is awaited.
11	<u>R14/BOG-III/2013</u>	Regarding appointment of Dr. Ayon Bhattacharjee from NIT Silchar as Associate Professor in Physics on Deputation for a period of three years.	Dr. Bhattacharjee has already joined the Institute.
12	<u>R15/BOG-III/2013</u>	Regarding award of scholarship to Ph. D scholars.	Implemented
13	<u>R18/BOG-III/2013</u>	Regarding award of the contracts of construction of the Boundary wall as recommended by the B&WC.	Work for Boundary wall started.
Rest of the items were either reporting items or items for noting by the Board.			

R2/BOG-IV/2013: The Board **NOTED** the actions taken on the decisions in the 3rd meeting of the Board of Governors held on 29-06-2013 as reported. The Board also expressed its deep appreciation of the valuable service provided to the Institute by Sri C. D. Saio, outgoing member of the B&WC.

Item No. 3 Amendments to the Statutes:- Raising of age of superannuation of Director from 65 to 70 years.

As per the decisions taken by the Council of NITs in its meeting on 28.06.2011 regarding raising the age limit of the Director of NITs to 70 years in line with that of the Directors of IITs and Vice-Chancellors of Central Universities a resolution is to be passed by the respective Boards of the NIT's before it can be put up for the consideration and approval of the Hon'ble Visitor. The matter was placed before the Board in its 11nd meeting held on 23.03.2013 and vide resolution R3/BOG-II/2013 The Board **RESOLVED** to approve the proposal to raise the age limit of the Directors of NITs to 70 years and forward it to the Ministry of HRD for concurrence.

The Institute has now been informed by the ministry that The President as the Visitor to the National Institute of Technology(NITs) has been pleased to approve the proposal of the 10 new NITs for making amendments in the statutes of NITs relating revision in the age of superannuation of Director of NITs from 65 to 70 years, to bring it at par with the age of superannuation with the Directors of the Indian Institute of Technology(IITs), Director of 20 old National Institutes of Technology (NITs) and Vice-Chancellors of the Central Universities. It was necessary for the Board of Governors of NIT Meghalaya to adopt this change in the Statutes of NIT Meghalaya.

It was noted that as per Statute No. 5 of the First Statutes of all the NITs, the Board is empowered to make, modify or cancel the Statutes with the approval of the Visitor, from time to time.

R3/BOG-IV/2013: The Board **RESOLVED** to **ADOPT** the changes in the Statutes regarding raising of the age of superannuation of the Director from 65 to 70 years as described above.

Item No. 4 Annual Report and Audited Accounts for the year 2012-13

As per provision of the Acts & Statutes, Annual Report of this Institute is to be prepared each year and is required to be sent to MHRD, Govt. of India for tabling before the Parliament.

The English version of the Draft Annual report for the year 2012-13 was placed

before the board for its approval. The Annual Accounts for the year 2012–13 which was adopted in the 3rd meeting of the board was forwarded to the Statutory Auditor and have already been audited by it. The Audit Certificate was awaited.

The Board was requested to consider and approve the Annual Report for the year 2012-13. The Board is further requested to authorize the Chairman of the Board to approve the annual accounts when the Audit Reports are received so that the Annual Report and the Audited Annual Accounts can be sent to the Ministry at the earliest possible.

The Board discussed the Draft Annual Report of the Institute for the year 2012-13 in detail and expressed its satisfaction on the progress made by the Institute during the year. Particular mention was made on the good number of publications made by the young faculty of the Institute.

R4/BOG-IV/2013: The Board **RESOLVED** to **APPROVE** the prepared Annual Report of the Institute for the Year 2012-13 with minor corrections to be sent to MHRD for tabling it in the parliament and to **AUTHORISE** the Chairman of the Board to approve the Annual Accounts to be sent to the Ministry for tabling it in the parliament once the Audit Certificate is received from the Statutory Auditor.

Item No. 5 Approval of Selection for the Faculty and Non Faculty Positions in the Institute

A. Faculty

For the recruitment of Faculty Positions of Professor, Associate Professor and Assistant Professor in Mathematics, Physics, Civil Engineering (CE), Mechanical Engineering (ME), Electronics and Communication Engineering (ECE), Electrical and Electronics Engineering (EEE), Computer Science and Engineering (CSE), and Chemistry for appointment on permanent/ contract basis an Advertisement No. NITMGH/REC/4/2012-13 dated 25-03-2013 was released through the print media and the Institute website. The last date for submission of the application was 30th April, 2013.

Screening Committees were constituted with senior faculty members from IIT Guwahati for the short listing of the candidates to be called for personal interview as follows:

Department		Members
Mathematics	1	Prof. S. N. Bora, Mathematics, IIT Guwahati
	2	Prof. R. Alam, Mathematics, IIT Guwahati
Physics	1	Prof. S. Basu, Head, Physics, IIT Guwahati
	2	Dr. P. Poulouse, Assoc. Prof, Physics, IIT Guwahati
ECE & EEE	1	Prof. P. K. Bora, EEE, IIT Guwahati
	2	Prof. Dandapat, EEE, IIT Guwahati
	3	Prof. R. Bhattacharjee, EEE, IIT Guwahati
CSE	1	Prof. S. Nandi, Dy. Director, IIT Guwahati
	2	Prof. D. Goswami, CSE, IIT Guwahati
Civil Engineering	1.	Prof. S. K. Deb, Civil Engg, IIT Guwahati
	2.	Prof. A. Dutta, Civil Engg, IIT Guwahati
	3.	Prof. S. Das, Civil Engg. IIT Guwahati
Mechanical Engineering	1	Prof. P. Mahanta, Head, Mechanical Engg. IIT Guwahati
	2	Prof. S. K. Dwivedy, Mechanical Engg. IIT Guwahati
	3	Prof. U. K. Saha, Mechanical Engg. IIT Guwahati
Chemistry	1.	Prof. A. Saikia, Chemistry, IIT Guwahati
	2.	Prof. V. Manivannan, Chemistry, IIT Guwahati

The number of applications received and the applicants shortlisted for the various positions were as follows:

Department	Position					
	Professor		Associate Professor		Assistant Professor	
	Applicants	Short listed	Applicants	Short listed	Applicants	Short listed
Mathematics	-		-		85	22
Physics	-		-		152	27
CE	2	1	6	1	89	20
ME	2	Nil	6	3	162	27
ECE	1	Nil	1	Nil	203	34
EEE	4	2	Nil	-	124	35
CSE	Nil	Nil	1	Nil	194	26
Chemistry	-		-		252	35

The Selection Committees were constituted with the approval of the Chairman BOG and ratified by the Board were as follows:

Department		Members	Role
Mathematics	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. R. R. Bhargava, IIT Roorkee	Visitor's Nominee
	3	Prof. S. S. Khare, NEHU	BoG Nominee
	4	Prof. K. K. Das, Gauhati University	BoG Nominee
	5	Prof. R. Alam, IIT Guwahati	Senate Nominee
Physics	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. R. R. Bhargava, IIT Roorkee	Visitor's Nominee
	3	Prof. A. Kundu, Calcutta University	BoG Nominee
	4	Prof. M. P. Bora, Gauhati University	BoG Nominee
	5	Prof. S. Basu, IIT Guwahati	Senate Nominee
ECE	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. B. P. Sinha, ISI Kolkata	Visitor's Nominee
	3	Prof. D. R. Poddar, Jadavpur University	BoG Nominee
	4	Prof. S. R. M. Prasanna, IIT Guwahati	BoG Nominee
	5.	Prof. P. K. Bora, IIT Guwahati	Senate Nominee
	6.	Dr. A. Dandapat	HoD, ECE
CSE	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. B. P. Sinha, ISI Kolkata	Visitor's Nominee
	3	Prof. A. K. Pujari, Hyderabad University	BoG Nominee
	4	Prof. S. M. Hazarika, Tezpur University	BoG Nominee
	5.	Prof. D. Goswami, IIT Guwahati	Senate Nominee
	6.	Dr. A. Chakraborty	HoD, CSE
EEE	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. B. P. Sinha, ISI Kolkata	Visitor's Nominee
	3	Prof. S. Biswas, Jadavpur University	BoG Nominee
	4	Prof. G. Ray, IIT Kharagpur	BoG Nominee
	5.	Prof. A. Gogoi, IIT Guwahati	Senate Nominee
	6.	Dr. G. Panda	HoD, EEE
Civil Engineering	1.	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2.	Prof. K. Gupta, IIT Delhi	Visitor's Nominee
	3.	Prof. T. Kant, IIT Bombay	BoG Nominee

	4.	Prof. A. K. Sarma, IIT Guwahati	BoG Nominee
	5.	Prof. S. K. Deb, IIT Guwahati	Senate Nominee
Mechanical Engineering	1	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2	Prof. T. Kant, IIT Bombay	Visitor's Nominee
	3	Prof. K. Gupta, IIT Delhi	BoG Nominee
	4	Prof. R. Gupta, NIT Srinagar	BoG Nominee
	5.	Prof. P. Mahanta, IIT Guwahati	Senate Nominee
Chemistry	1.	Prof. D. K. Saikia, Director, NIT Meghalaya	Chairman
	2.	Prof. M. Baral, NIT Kurukhetra	Visitor's Nominee
	3.	Prof. A. Saikia, IIT Guwahati	BoG Nominee
	4.	Prof. K. M. Rao, NEHU	BoG Nominee
	5.	Prof. S. K. Dolui, Tezpur University	Senate Nominee

The Selection Committees met at 10.00 am. on 6th, 8th, 12th, 13th, 18th, 19th, 20th and 22nd July in Hotel Polo Towers, Shillong and in the Institute, to interview the candidates of Mathematics, Physics, CE, ME, ECE, EEE, CSE and Chemistry respectively. Prof. A. K. Pujari of Hyderabad University could not attend the meeting of the Selection Committee of CSE for unavoidable reasons. The numbers of candidates who attended the interviews are as follows:

Department	Date of Interview	Venue of Meeting	No. of Applicants Attended		
			Professor	Associate Professor	Assistant Professor
Mathematics	06-07-2013	Hotel Polo Towers, Shillong	-	-	17
Physics	08-07-2013		-	-	13
CE	12-07-2013		1	0	14
ME	13-07-2013		-	2	17
ECE	18-07-2013	Administrative Building, NIT Meghalaya	-	-	15
EEE	19-07-2013		0	-	16
CSE	20-07-2013		-	-	13
Chemistry	22-07-2013		-	-	16

The Committees recommended the following candidates for appointments on regular/ contract basis. The service of those to be appointed on contract basis shall be made regular on obtaining Ph. D.

Department	Faculty Position		Candidate Recommended	Category	Terms of Appointment	Pay Recommended
Mathematics	Assistant Professor	1	Dr. Saikat Mukherjee	Gen	Regular	AGP- Rs. 7000/-
		2	Ms. Manideepa Saha	Gen	On Contract	AGP- Rs. 6000/-
Physics	Assistant Professor	1	Dr. Arpita Nath	Gen	Regular	AGP- Rs. 7000/-
Civil Engineering	Associate Professor	1	Dr. Paresh Deka	OBC	Regular	As per Rule
	Assistant Professor	1	Dr. Meena Khwairakpam	SC	Regular	AGP- Rs. 8000/-
		2	Mr. M. Longshithung Patton	ST	On Contract	AGP- Rs. 6000/-
Mechanical Engineering	Assistant Professor	1	Dr. Deba Kr. Sarma	Gen	Regular	AGP- Rs. 8000/- + 2 increments, with protection of pay
		2	Mr. Bikash Kr. Sarkar	SC	On Contract	AGP- Rs. 6000/-
ECE	Assistant Professor	1	Mr. Abhishek Sarkhel	Gen	On Contract	AGP- Rs. 6000/-
		2	Mr. Rajarshi Bhattacharyacharya	Gen	On Contract	AGP- Rs. 6000/-
		3	Mr. Mrudupawan Sonowal	ST	On Contract	AGP- Rs. 6000/-
EEE	Assistant Professor	1	Dr. Biswajit Kar	Gen	Regular	AGP- Rs. 7000/-
		2	Mr. Mousam Ghosh	Gen	On Contract	AGP- Rs. 6000/-
CSE	Assistant Professor	1	Dr. Rajarshi Ray	Gen	Regular	AGP- Rs. 7000/-
		2	Mr. Manjish Paul	Gen	On Contract	AGP- Rs. 6000/-
		3	Mr. Akhilendra Pratap Singh	Gen	On Contract	AGP- Rs. 6000/-
Chemistry	Assistant Professor	1	Dr. Gitish Kishor Dutta	OBC	Regular	AGP- Rs. 7000/-

The Committees also recommended the following panels of wait listed candidates:

Department	Faculty Position		Candidate Recommended	Category	Terms of Appointment	Pay Recommended
Mathematics	Assistant Professor	1	Mr. Debdas Ghosh	Gen	On Contract	AGP- Rs. 6000/-
		2	Mr. Bulendra Bhooshan Upadhyay	Gen	On Contract	AGP- Rs. 6000/-
		3	Mr. Dependu Maity	Gen	On Contract	AGP- Rs. 6000/-
Physics	Assistant Professor	1	Dr. Samrat Dey	Gen	Regular	AGP- Rs. 7000/-
		2	Dr. Akhilesh Nautyal	PWD	Regular	AGP- Rs. 8000/-
Civil Engineering	Assistant Professor	1	Dr. Avijit Burman	Gen	Regular	AGP- Rs. 7000/-
		2	Mr. Abhijit Deka	Gen	On Contract	AGP- Rs. 6000/-
		3	Mr. Debjit Bhowmik	Gen	On Contract	AGP- Rs. 6000/-
Mechanical Engineering	Assistant Professor	1	Mr. Abhishek Paul	Gen	On Contract	AGP- Rs. 6000/-
		2	Mr. Jyoti Kr. Doley	ST	On Contract	AGP- Rs. 6000/-
ECE	Assistant Professor		None			
EEE	Assistant Professor	1	Ms. Smriti Dey	OBC	On Contract	AGP- Rs. 6000/-
		2	Ms. Soumya Samanta	Gen	On Contract	AGP- Rs. 6000/-
CSE	Assistant Professor		None			
Chemistry	Assistant Professor	1	Dr. Tridib Kumar Goswami	Gen	Regular	AGP- Rs. 7000/-
		2	Dr. Barun Jana	Gen	Regular	AGP- Rs. 7000/-

Due to urgency of having the persons in position (considering that the new faculty members were required in the new academic session starting from August, 2013), the recommendations of the Selection Committee for the faculty positions was put up to the Chairman, Board of Governors, for his approval before issue of appointment letters. It may be mentioned that the Board at its 1st meeting held on 01.12.2012 vide Resolution No. R11/BOG/1/12 authorized the Chairman to take decision in urgent situations, on the recommendation of the Selection Committees for appointment to various posts at the Institute requiring Board's approval.

B. Non-Faculty

Applications for different posts were invited vide our advertisements no. NITMGH/REC/N-F/2013/1 dated 28.05.2013 and no. NITMGH/REC/N-F/2013/2 dated 04.07.2013. The last date of submission of the applications were 15.07.2013

and 25.07.2013. Except for the posts of Executive Engineer and Technical Assistant (Chemistry), two stage recruitment process (written test and personal interview) was followed. Wherever written test were conducted, based on the performance of the written test, candidates were shortlisted for interview. The numbers of applications received for the various positions along with the date of written test and interview were as follows:-

Position	No. of application received	No. of candidates shortlisted for written test	Date of written test	No. of candidates shortlisted for interview	Date of interview
Executive Engineer	20	NA	NA	12	31.08.2013
Technical Assistant (Civil)	144	124	31.08.2013 (10-00 a.m.)	16	31.08.2013 (3-00 p.m.)
Technical Assistant (Chemistry) on contract	19	NA	NA	11	03.09.2013
Technician (ECE)	207	185	26.09.2013 (2-30 p.m.)	17	28.09.2013 (10-00 a.m.)
Technician (CSE)	184	170	27.09.2013 (2-30 p.m.)	19	28.09.2013 (2-00 p.m.)
Technician (EEE)	152	127	28.09.2013 (10-00a.m.)	14	29.09.2013 (10-00 a.m.)
Technical Assistant (ME)	171	134	28.09.2013 (12-30 p.m.)	15	29.09.2013 (2-00 p.m.)

The selection committee for various posts were constituted as per the provisions of the statutes (except for the post of Technical Assistant in the Department of Chemistry which was purely on a temporary basis) and were as follows:-

Position	Members	Role
Executive Engineer	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Dr. B. N. Roychoudhury, Registrar, IIT Guwahati 3. Dr. Sudip Talukdar, Dept. of Civil Engg., IIT Guwahati 4. Mr. M. Tariang, Former Chief Engineer, MPWD 5. Mr. L. Roy, IAS(Retd.) & Former Registrar, NEHU 6. Mr. D. J. Goswami, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. External Expert 5. Nominee of Board 6. Registrar(i/c)

Technical Assistant (Civil Engg.)	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Dr. B. N. Roychoudhury, Registrar, IIT Guwahati 3. Dr. Sudip Talukdar, Dept. of Civil Engg., IIT Guwahati 4. Dr. C. Marthong, Dept. of Civil Engg., NIT Meghalaya 5. Mr. D. J. Goswami, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. HOD 5. Registrar(i/c)
Technician (ECE)	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Mr. S. K. Upadhyaya, Registrar, NIT Rourkela 3. Dr. M. K. Bhuyan, Dept. of EEE, IIT Guwahati 4. Mr. D. J. Goswami, NIT Meghalaya 5. Mr. P. Saha, Dept. of ECE, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. Registrar(i/c) 5. HOD (i/c)
Technician (CSE)	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Mr. S. K. Upadhyaya, Registrar, NIT Rourkela 3. Dr. B. Roychoudhury, Dept. of IT, RGIIM Shillong 4. Mr. D. J. Goswami, NIT Meghalaya 5. Dr. A. Chakrabarty, Dept. of CSE, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. Registrar(i/c) 5. HOD
Technical Assistant (Mechanical Engg.)	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Mr. S. K. Upadhyaya, Registrar, NIT Rourkela 3. Prof. U. K. Saha, Dept. of ME, IIT Guwahati 4. Mr. D. J. Goswami, NIT Meghalaya 5. Dr. D. K. Sarma, Dept. of ME, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. Registrar(i/c) 5. HOD
Technician (EEE)	1. Prof. D. K. Saikia, Director, NIT Meghalaya 2. Mr. S. K. Upadhyaya, Registrar, NIT Rourkela 3. Dr. R. Subadar, Dept. of ECE, NEHU 4. Mr. D. J. Goswami, NIT Meghalaya 5. Dr. G. Panda, Dept. of ME, NIT Meghalaya	1. Chairman 2. Nominee of MHRD 3. External Expert 4. Registrar(i/c) 5. HOD
Technical Assistant (Chemistry) (on contractual basis)	1. Mr. D. J. Goswami, Registrar(i/c) NIT Meghalaya 2. Dr. S. N. Mazumdar, Dept. of Chemistry, St. Edmund's College 3. Dr. P. N. Chatterjee, NIT Meghalaya 4. Dr. G. K. Dutta, NIT Meghalaya	

The Selection Committee met on the dates as mentioned in the table above at NIT Administrative Complex and their recommendations can be summarized as follows:-

Position	Name of the person(s) selected	Status	Name of the person(s) in waiting list
Executive Engineer	Mr. Sunshine Marbaniang	Will join by mid December, 2013	1. Mr. R. Lastmoon Kharpran 2. Mr. Debasish Barthakur

Technical Assistant (Civil)	Mr. Darapskhem Diengdoh	Joined	1. Mr. Khlorising Kharmih 2. Ms. Mebada Suting 3. Ms. Nazima Ahmed Marboh
Technical Assistant (Chemistry) on contract	Mr. Bhabok Syiemiong	Joined	1. Mr. Samborlang Chyne 2. Mr. Stellion Toto Lyngdoh Rngaid
Technician (ECE)	Mr. Robert Okram	Joined	1. Ms. Rebecca Shadap 2. Mr. Ambition Kyndiah 3. Ms. Monica Seles Lyngdoh
Technician (CSE)	Mr. Arkinson Wankhar	Joined	1. Mr. Vijay Kumar Rai 2. Mr. Vanlalruata Hanmte 3. Mr. Gordon Andes Marpna 4. Mr. Nilotpal Roy
Technical Assistant (Mechanical)	Mr. Namanstarful Marthong	Joined	1. Mr. Manyam Kumar 2. Mr. Jitender Singh 3. Mr. Monoj Baruah
Technician (EEE)	Mr. Inventjoy Shabong	Joined	1. Mr. Talatson Surong 2. Mr. Remond Swer 3. Mr. Nil Kamal Singha

Due to urgency of having the Executive Engineer in position, the recommendations of the Selection Committee for post of Executive Engineer where Board is the appointing authority, was put up to the Chairman, Board of Governors, for his approval before issue of appointment letter. For the other posts appointment letters were issued with the approval of the Director.

R5/BOG-IV/2013: The Board **RESOLVED** to **APPROVE** the above selections and **RATIFY** the appointments made based on the selections.

Item No. 6 Award of Project Management Consultancy (PMC) Contract.

As per the advice of the Board of Governors of the Institute, an emergent meeting of the Building & Works Committee (B&WC) of the Institute was held on 18.07.2013 at the administrative building of NIT Meghalaya in Bijni Complex, Laitumkhrah, Shillong to have a relook at the recommendation of the B&WC regarding award of PMC services to carry out the 1st phase of work of development of permanent campus at Sohra against the NIT No. NITMGH/Works/NIT/2011-12/876 dated 01.03.2013. During the meeting it was decided that in the interest of the work

fresh tender for the work was to be invited cancelling the existing tender. Approval for the same has been taken from BOG by circulation.

A fresh tender for providing Project Management Consultancy (PMC) Service for development of permanent campus of National Institute of Technology Meghalaya at Sohra was called vide NIT No. NITMGH/Works/PMC/2012-13/944 dtd.30.07.2013. The closing date for submission of the bids was 30.08.2013. Four firms have submitted their bids against the tender as shown below:-

1. RITES Ltd.
2. MMS Advisory Pvt. Ltd.
3. NPCC Ltd.
4. Engineering Projects (India) Ltd.

The technical bids were opened on 30.08.2013 by a Committee consisting of Dr. C. Marthong and Dr. D. K. Sarma from NIT Meghalaya and Mr. D. Shabong former Executive Engineer of NIT Meghalaya in presence of the representative of the bidders. The Committee recommended to consider all the bids for further stages of evaluation.

A Consultant Selection Committee (CSC) was constituted for evaluation of these bids with the following members:-

- | | | |
|--|---|----------|
| 1. Prof. D. N. Buragohain, Former Director, IIT Guwahati | - | Chairman |
| 2. Prof. S. K. Deb, Civil Engineering Dept. IIT Guwahati | - | Member |
| 3. Sri M. Tariang, Former Chief Engineer, Meghalaya PWD | - | Member |

The Committee met for its First meeting on 07-09-2013 at 10 a.m. at the conference Hall, NIRD-NERC, Resham Nagar, Khanapara, Guwahati towards technical evaluation of the bids. Based on the evaluation the committee recommends opening of price bids of two bidders viz:- M/S Rites Ltd.(Technical bid score:- 93) and M/S NPCC Ltd.(Technical bid score:- 71).

As per the proposal evaluation process mentioned in the tender document, Consultant Selection Committee while evaluating the Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded and competent authority accepts the recommendation.

The approval towards the acceptance of recommendation of the CSC for opening of financial bids of the two parties viz. RITES Limited and NPCC Ltd. by the B&WC of the Institute was taken by circulation.

The price bids were opened during the second meeting of the Consultant Selection Committee which was held at Hotel Gateway Granduer, Guwahati on 21.09.2013 in the presence of representative of the bidders. The summary of the financial bid is as follows:-

Sl. No.	Bidders	Financial Bid Rate (in % of Cost of the Work)	Financial Bid Score (Lowest Bid Rate/ Bidder's Rate) X 100
1.	RITES Ltd, Gurgoan	4.8% (inclusive of service tax)	100
2.	NPCC Ltd, Faridabad	6.2% (inclusive of service tax)	77.42

Combining the scores of Technical and Financial Bids scores as stated above final scores are as follows:

Sl. No.	Bidders	Technical Bid Score (T)	Financial Bid Score (F)	Final Score $S = 0.7T + 0.3F$
1.	RITES Ltd, Gurgoan	93	100	95.10
2.	NPCC Ltd, Faridabad	71	77.42	72.926

Accordingly, the Committee recommended award of PMC service work for the project to RITES Ltd.

The B&WC discussed the matter during IV-th meeting which was held on 23.09.2013 and noted the chronology of the events leading to the recommendation of award of PMC service work and approved the award of Contract to the Public Sector Unit RITES Ltd. for PMC service for Phase-I of Development of the Permanent Campus of NIT Meghalaya at Sohra.

The Board is requested to note and ratify the decision of the B&WC of awarding the Project Management Consultancy contract to M/S RITES Ltd. Gurgaon.

R6/BOG-IV/2013: The Board **RESOLVED** to **RATIFY** the decision of the B&WC of awarding the Project Management Consultancy contract to M/S RITES Ltd. Gurgaon.

Item No.7

Minutes of the IIIrd meeting of Building & Works Committee (B&WC) of the Institute held on 28.06.2013

The IIIrd meeting of the Building & Works Committee was held on 28.06.2013. The minutes of the meeting was placed before the Board for its consideration.

R7/BOG-IV/2013: The Board **RESOLVED** that minutes of the IIIrd meeting of Building & Works Committee of the Institute held on 28.06.2013 be **NOTED** and **APPROVED** the following on the recommendation of the **B&WC**

Item No.	Item Description	B&WC Resolution	BoG Resolution
3.	Award of Construction Work of the Boundary wall of NIT Meghalaya at permanent site, Sohra as follows: Group-A: Sri B. D. Marbaniang Group-B: Ms. Caroline Pala Group-C: Sri D. C. Khongsit Group-D: Sri Jerry Kharchandy	Recommended for approval of the BoG	Was placed in the 3 rd meeting of the BoG and was approved.
5.	Geological Study and Soil Test of the Permanent Campus at Sohra by M/S ESS Foundation Pvt. Ltd. Guwahati at a revised estimated cost of Rs. 7,82,000/-	Approved	Ratified

Item No. 8

Minutes of the IVth meeting of Building & Works Committee of the Institute held on 23.09.2012

The IVth meeting of the Building & Works Committee was held on 23.09.2013. The minutes of the meeting was placed before the Board for its consideration.

R8/BOG-IV/2013: The Board **RESOLVED** that minutes of the IVth meeting of Building & Works Committee of the Institute held on 28.06.2013 be **NOTED** and **RATIFIED** the following on the recommendation of the **B&WC:**

Item No.	Item Description	B&WC Resolution	BoG Resolution
4.a.	Modification in the Permanent Campus Master Plan as per	Ratified	Ratified

	resolution no. R11/BOG-III/2013		
4.b.	Modifications in the Boundary Wall in the Permanent Campus- Modification-1: Shifting of the Entrance Gates due to change in the approach road. Modification-2: Additional work of Cladding portions of the wall with Chera stone, Pointing Work, and Throw Plastering. Modification-3: Placing supporting Y-angles 1.5m apart instead of 3.0m.	Approved as follows: Modification-1: AUTHORISE the Director to finalize the matter in consultation with the concerned Contractors. Modification-2: Approve the additional work at an additional estimated cost of Rs. 45,31,889/- Modification-3: The Y-angles supporting the Concertina Coils on the walls should be placed in a gap of 1.5 m to 2 m based on the requirement at site.	Ratified
4.e	Construction of Extension Shed to Accommodate the Workshop in the Bijni Complex at an estimated cost of Rs. 17,90,642/-	Approved	Ratified

Item No.9**Minutes of the IInd meeting of the Senate of the Institute held on 20.07.2013**

The IInd meeting of the Senate was held on 20.07.2013. The minutes of the meeting was placed before the Board for its consideration.

R9/BOG-III/2013: The Board **RESOLVED** that minutes of the IInd meeting of the Senate of the Institute held on 20-07-2013 be **NOTED**.

Item No. 10**Holiday list for the year 2014**

GOI has notified 14(fourteen) holidays to be observed compulsorily in all Central Govt. offices during the year 2013 (vide G.I., Dept. of Per & Trg.'s letter F.No. 12/4/2012-JCA-2 dated 05.06.2012.

In addition, 3 holidays are to be decided by the Central Govt. Employees' Welfare Co-ordination Committee in the State capitals. Further, an employee may be allowed to avail any 2(two) holidays to be chosen by them out of the list of the

restricted holidays. Thus, the total no. of holidays an employee avails in the calendar year is 19(nineteen) days.

However, though the list for the 2(two) restricted holidays can be drawn keeping in view of the local importance, most of the holidays which are mentioned in the list in the above order from which 3 variable holidays are to be selected have least importance for the staff belonging to the state. It is felt that it will be appropriate that while fixing these three holidays, along with the list given in that order, if the holiday list of the State Government of Meghalaya is also considered. Director of the Institute may be authorized to fix these three holidays and also the list of the restricted holidays giving due weight age to local importance.

Further, in the year 2014 Christmas day holiday falls on Thursday. So it is proposed that December 26th(Friday) may be declared as a holiday compensating with 1st Saturday of the month of December 2014 be declared as working day giving due weight to Christmas festival being observed in this part of the Country.

R10/BOG-IV/2013: The Board **RESOLVED** to **AUTHORISE** the Director to finalize the List of Holidays for 2014.

Item No. 11

Item approved by circulation

Cancellation of tender for the work of Project Management Consultancy services and invitation of fresh tender for the same.

An item regarding "Cancellation of tender for the work of Project Management Consultancy services and invitation of fresh tender for the same was circulated amongst the members of the Board for their approval.

Consent from 8(eight) members were received and accordingly steps were taken as stated in agenda item no.5.

R10/BOG-IV/2013: The Board **RESOLVED** to **RATIFY** decision of cancellation of the tender and **NOTED** the action taken.

Item No. 12

Items approved by the Director:

Following items approved by the Director were reported to the Board:

a) Appointment of Heads of the Departments , Warden and Associate Warden:

The following appointment is made by the Director for administrative work:

Sl. No.	Name	Designation	Duration
1.	Dr. Saikat Mukherjee	Head, Dept. of Mathematics	w.e.f. 16.08.2013 for a period of two years or further orders
2.	Dr. Deba Kumar Sarma	Head, Dept. of Mechanical Engineering	w.e.f. 6.09.2013 for a period of two years or further orders
3.	Dr. Ayon Bhattacharjee.	Head, Dept. of Physics	w.e.f. 6.09.2013 for a period of two years or further orders
4.	Dr. Comingstar Marthong	Head, Dept. of Civil Engineering	w.e.f. 6.09.2013 for a period of two years or further orders
5.	Dr. Paresh Nath Chatterjee	Head, Dept. of Chemistry	w.e.f. 6.09.2013 for a period of two years or further orders
6.	Dr. Ayon Bhattacharjee	Warden, 2 nd Boys Hostel at Lapalang	w.e.f. 01.08.2013 until further orders
7.	Mr. Mridupawan Sonowal	Associate Warden, Bamboo Huts Boys Hostel	w.e.f. 01.09.2013 until further orders

R12a/BOG-IV/2013: The Board **RESOLVED** to **RATIFY** appointments of the Heads of the departments and Associate Warden made by the Director.

b) Enhancement of Dearness Allowance from 80% to 90% w.e.f. 01.07.2013

The GOI, Ministry of Finance, Department of Expenditure had approved the payment of enhanced rate of Dearness Allowance i.e. from 80% to 90% to the Central Government employees w.e.f. 01.07.2013. NIT Meghalaya being a Central Govt. Autonomous Body, the enhanced rate is applicable to the employees who are drawing their salaries in a scale of pay. With the approval of the Director, the same has been implemented for the eligible employees of NIT Meghalaya

R12b/BOG-IV/2013: The Board **RESOLVED** to **RATIFY** decision of enhancement of Dearness Allowance from 80% to 90% w.e.f. 01.07.2013 made by the Director.

Item No. 13

Approval of Structure of the Students Council:

The Director constituted a committee of faculty members to formulate the structure of the Students Council and the procedure for its constitution. The Committee has recommended a structure that was tabled in the meeting. As there was need for a Students Council for the various students' activities the Director has provisionally constituted a Students Council based on the recommendation of the Committee.

R13/BOG-IV/2013: The Board **RESOLVED** to **REFER** the item to the **SENATE**.

Item No. 14

a. Selection of Registrar:

A notification seeking applications for the position of Registrar was issued through national & local newspaper advertisement and Institute website vide notification no. NITMGH/REC/REGS/2013-14/ dated 25th August, 2013 against which 34(thirty four) application were received. The following Screening Committee after due scrutinizing recommended names of 10(ten) candidates to be called for personal interview:

1. Professor D. K. Saikia, Director, NIT Meghalaya – Member
2. Shri L. Roy, IAS(Retd.) & Former Registrar, NEHU – Member

The Selection Committee was constituted with the approval of the Chairman BOG, NIT Meghalaya, as follows:

- | | |
|---|-----------------|
| 1. Director, NIT Meghalaya | - Chairman |
| 2. Professor S. Bhattacharyya, Director, NITK | - BoG Nominee |
| 3. Professor N. V. Deshpande, Director, NIT Silchar | - BoG Nominee |
| 4. Shri L. Roy, IAS(Retd.) & Former Registrar, NEHU | - Expert Member |
| 5. Shri T. K. Ghosal, Registrar, IIT Kharagpur | - MHRD Nominee |

The selection Committee met at 11 am on 23rd November in Hotel Polo Towers, Shillong, to interview the candidates. The number of candidates that attended the interview was 4(four).

The Committee found none of the candidates suitable and therefore recommended none for appointment to the post of Registrar.

R14a/BOG-IV/2013: The Board **RESOLVED** to **ACCEPT** the recommendation of the Selection Committee .

b. Selection of Superintendent:

For filling-up of the Position of Superintendent an Advertisement was released vide notification no. NITMGH/REC/NF/2013/1 dated 28.5.2013 through news papers as well as the Institute website. The last date for submission of the application was 15.7.2013. There were 321 (three hundred and twenty one) applications received. The screening committee appointed by the Director after scrutinized the application recommended 299 (two hundred and ninety nine) applicants to be called for the written test for further screening. The written test was held on 16-11-2013. Based on the test 23 (twenty three) candidates were called for personal interview by the following Selection Committee:

1. Director, NIT Meghalaya, Chairman
2. Sri H. Parmar, Registrar, SVNIT Surat, MHRD Nominee
3. Sri C. D. Saio, Former Director, MeECL, Expert Member
4. Sri T. K. Sinha, Dy. Registrar, NEHU, Expert Member
5. Registrar i/c, Member

The interviews were held on 17-11-2013. The Selection Committee recommended the following candidate for appointment:

Candidate	Remark
Sri Mebanshankupar Raplang (ST)	Initial of the scale PB2, GP- Rs. 4200/-

The Committee also recommended the following panel of candidates, in order of merit, to be placed in the waiting list:

Sl. No.	Candidate	Remark
1.	Sri Hubert W. Diengdoh (ST)	Initial of the scale PB2, GP- Rs. 4200/-
2.	Ms. Ibadapbiang Marbaniang (ST)	-do-
3.	Sri Kitdor Manik Hynniewta (ST)	-do-
4.	Sri Satya Ranjan Talukdar (Gen)	-do-

The Board was also requested to consider allowing appointment of two additional persons at Superintendent level on contract from the waiting list above, as there is a acute shortage of manpower in the institute to supervise the activities.

R14a/BOG-IV/2013: The Board **NOTED** the recommendation made by the selection committee and **RESOLVED** to allow appointment of 2(two) additional candidates from the waiting list, in order of merit, to be appointed as Office Supervisor on purely temporary basis on a consolidated pay of at most the sum of the minimum basic salary of the position of Superintendent and DA at prevailing rate.

Item No. 15**Finance Committee Minutes:**

The minutes of IIIrd meeting of the Finance Committee of the Institute held on 22-11-2013 was tabled before the Board.

R14a/BOG-IV/2013: The Board **RESOLVED** that minutes of the IIIrd meeting of the Finance Committee of the Institute held on 22-11-2013 be **NOTED** and **APPROVED** the following on the recommendation of the Finance Committee:

Item No.	Item Description	Finance Committee Resolution	Board Resolution
2.	Financial status of the Institute as on 31.10.2013	Recommended for approval of BoG- 1. Enhancement of the budgeted amount under the head of Construction of Buildings, Walls etc. (2-CON) to Rs. 6000.00 considering the need for maintaining a deposit of up to 33% of the estimated value of work undertaken by the PMC . 2. Re-appropriate an amount of Rs.100.00 Lakh from head 1-EQP and Rs. 50.00 Lakh from head 2-FRN to 4-ACS to enhance it to Rs. 250.00 Lakh. 3. Release an amount of Rs.300.0 Lakh to RITES Ltd. to enable the PMC to start the tendering process. 4. Depending on the amount released by the ministry, allow release of an amount to the extent of 33% of the estimated value of the work to RITES Ltd. for the Package-I of Phase-I constructions at the time of award of contract by the PMC.	Approved
3.	Approval of Preliminary Estimates for the Phase-I Constructions in the Permanent Campus at Sohra (Details in Annex-I)	Recommended- 1. Approval of the Preliminary Estimates of Rs. 484.32 Crores (approx) for about 1,17,000 Sqm of constructions in Phase-I 2. To obtain a certificate from the PMC that CPWD norms have been adhered to while finalizing the estimates.	Approved
5.	Advance Sanction of PDA amount	Recommend approval of sanction of advance sanction of amount from PDA to the faculty to be accrued in the next financial year within a particular block of three years, but the funds to be released in the relevant financial year only.	Approved
6.	Engagement of M/S Saquei & Co. for preparation of Accounts for the year 2013-14 and internal Audit.	Recommend approval of the proposal to engage of M/S Saquei & Co. for preparation of the accounts for the year 2013-14 and internal Audit work for a fee of Rs. 60,000/- + service taxes along with transportation and accommodation and food charges.	Approved
7.	Approval of Purchase of Vehicle	Recommend allocation of Rs. 20.00 lakh under a separate head 24-VEH (head of account – Vehicle) and recommend to the BOG for the approval of the same.	Approved

Item No. 16**Regularization of Service of Dr. Dipankar Das**

Dr. Dipankar Das was offered a position of Assistant Professor vide our offer of appointment letter no. NITMGH/REC/F-CSE/157 dated 26.6.2012 with a condition that on completion of his Ph. D. he will be placed in a regular position. Dr. Das joined the Institute on 03.09.2012. Vide letter dated 22.08.2013 he has informed the Institute about completion of his Ph. D. and requested to take necessary steps for regularization of his appointment. Vide office order no. NITMGH/Notification/2013-14/235 dated 11.09.2013 he pay has been upgraded as per the NIT recruitment rules for the faculty and was put in a regular position with the approval of the Director subject to ratification by the Board.

R16/BOG-IV/2013: The Board **RESOLVED** to **RATIFY** the regularization of appointment of Dr. Dipankar Das as Assistant Professor, CSE.

As there was no other item the meeting ended with thanks from and to the Chair.

D.J.Goswami
Registrar(i/c) & Secy.BOG
NIT Meghalaya