

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
Minutes of IXth Meeting of the Board of Governors held on 18.04.2015

The IXth meeting of the Board of Governors of NIT Meghalaya was held on 18th April, 2015 at 6.00 p.m. in the Conference Room of Hotel Pinewood, Shillong in the presence of the following members:

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| 1. Professor D. K. Basu
Chairman, BOG NIT Meghalaya | Chairman |
| 2. Professor D. K. Saikia
Director, NIT Meghalaya | Member |
| 3. Professor Samarjit Sengupta
Electrical Engineering,
Dept. of Appl. Physics, Calcutta University | Member |
| 4. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 5. Professor U. Bhattacharya,
IEST, Shibpur, West Bengal | Member |
| 6. Shri W. Roy
Meghalaya Power Carriers (Pvt.) Ltd.
Shillong | Member |
| 7. Shri R. D. Shira
Retd. Director, BRPL | Member |
| 8. Shri A. Datta
Asst. Professor, NIT Meghalaya | Member |
| 9. Shri Satpal Sharma
IFD, MHRD | MHRD Representative |
| 10. Shri D. J. Goswami
Registrar i/c, NIT Meghalaya | Secretary |

Professor G. Biswas, Director, IIT Guwahati could not attend the meeting due to his pre-occupation.

At the outset the Chairman welcomed the members to the IXth meeting of the Board and the agenda of the day was taken up.

Item No. 1: Confirmation of the Minutes of the VIIIth Meeting of the Board of Governors of the Institute held on 09.01.2015

The VIIIth meeting of the Board of Governors of the Institute was held on 09.01.2015 (Friday) in the conference room of Guest House, IIT Guwahati. The minutes of the meeting were circulated amongst the members of the Committee for their comments/ observations. No comments from any of the members were received. However, the members were urged to place their comments/ observations, if any, during discussions.

It was pointed out by the members that the following corrections in bold are required in the minutes:

1. The Resolution **R4c/BOG/VIII/2015** should read as-

“The Board **RESOLVED** to **APPROVE** the recommendation of the Finance Committee regarding appointment of M/s Saquei & Co. for preparation of the Accounts for the year **2014-15** (*instead of 2015-16*) under the same terms and conditions for the year 2013-14 and to engage another firm for internal audit purpose based on expression of interest received from firms operating in the region.”

2. The Resolution **R4d/BOG/VIII/2015** should read as-

“The Board **RESOLVED** to **ACCEPT** the report and to **APPROVE** the recommendations of the Committee on the quantum of funding of the conferences, workshops etc. organized by the departments ***up to 30% of the expenditure incurred or `5.0 lakh, whichever is less.***”

It was decided that the circulated minutes with the above corrections be confirmed.

R1/BOG/IX/2015: The Board **RESOLVED** that with the corrections the Circulated Minutes of the Eighth Meeting of the Board of Governors of NIT Meghalaya held on 9th January, 2015 be **CONFIRMED**.

Item No. 2: Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its VIIIth meeting

The Registrar elaborated the action taken on the resolutions of the Board in its VIIIth

meeting as tabulated below:

Sl. No.	BoG Resolution No.	Resolution	Action Taken/Status
1.	<u>R3a/BOG/VIII/2015:</u>	The Board RESOLVED to ACCEPT the recommendation of the Selection Committee for appointment to the post of Registrar.	Mr. Dibya Jyoti Goswami has joined as Registrar on 20.01.2015
2.	<u>R3b/BOG/VIII/2015:</u>	The Board RESOLVED to APPROVE appointment of the four selected candidates to the posts of Assistant Professor in the Department of Mathematics as recommended by the Selection Committee.	Selected candidates have joined the Institute.
3.	<u>R4c/BOG/VIII/2015:</u>	The Board RESOLVED to APPROVE the recommendation of the Finance Committee regarding appointment of M/S Saquei & Co. for preparation of the Accounts for the year 2014-15 under the same terms and conditions for the year 2013-14 and to engage another firm for internal audit purpose based on expression of interest received from the firms operating in the region.	M/S Saquei & Co. has expressed their willingness to carry out the work for the year 2014-15 under the same terms and conditions. Mr. D. Das and associates a CA firm has been selected to carry out the internal audit work.
4	<u>R4d/BOG/VIII/2015:</u>	The Board RESOLVED to ACCEPT the report and to APPROVE the recommendations of the Committee on the quantum of funding of the conferences, workshops etc. organized by the departments up to 30% of the expenditure incurred or `5.0 lakh, whichever is less.	Implemented
5	<u>R6/BOG/VIII/2015:</u>	The Board RESOLVED to APPROVE the proposal for recruiting 10(ten) Trainee Teachers during 2015-16 as per the MHRD scheme.	Advertisement for the positions already released. Process of selection is going on.
The rest of the items were either reporting items or items for noting/ratification by the Board.			

R2/BOG/VIII/2015: The Board **NOTED** the actions taken on the decisions of the VIIIth

meeting of the Board of Governors held on 09-01-2015 as reported.

Item No. 3 Appointment of Deputy Director

A letter from MHRD dated 13th February, 2015 regarding amendments in the Statute 18 of the Institute on appointment of Deputy Director was received by the Institute. As can be seen from the letter necessary amendments in the First Statutes of the NIT's are required to enable the BOG's to appoint Deputy Directors in NITs.

The matter was discussed in the NIT Directors meeting held in Surathkal on 29-30 November, 2014. It was opined that the Deputy Director be nominated from amongst the eligible professors in the Institute by the Director, who then may be appointed with the approval of the Chairman BOG. This procedure is followed in many IITs. The Kakodkar Committee Report: NITs as Drivers for Quality Higher Technical Education-The Way Forward-June 2014 (page no. 55) under para 4.2 also recommends that the Deputy Director will be appointed by the Director with the approval of BoG from amongst the eligible Professors. Further as per the proposal, as the Deputy Directors will be from inside the Institute Statute 18(3) perhaps become redundant. In view of the above, the following changes are proposed in the Statute 18:

Existing Statutes	Proposed amendments
18 THE DEPUTY DIRECTOR	18 THE DEPUTY DIRECTOR
(1) The appointment of the Deputy Director shall be made by the Visitor on the recommendation of the Selection Committee constituted by the Central Government with prior approval of the Visitor consisting of at least five members including the Chairman who are experts in the field of technical education with experience at National and International level.	(1) Deputy Director shall be appointed by the Director from among Professors of the Institute with the approval of the Board of Governors.
(2) The appointment shall be period of three years initially which may be extended by two times for one year each on recommendation of the Board.	(2)The term of the Deputy Director shall be a period of three years initially which may be extended by two times for one year each on recommendation of the Director and approval of the Board.
(3) The Deputy Director shall be governed by the terms and conditions of the Contract of Service entered between the Institute and the Deputy Director in the	(3) Delete

form specified in Schedule-B	
(4) The Deputy Director shall have all the powers of the Director during the vacancy in the post of the Director of the Institute	(4) Retain
(5) The Deputy Director shall assist the Director in academic and administrative work and in maintaining liaison with other institutions of higher learning and research, and also with industrial undertakings and other employers.	(5) The Deputy Director shall assist the Director in academic and administrative work and in maintaining liaison with other institutions of higher learning and research, and also with industrial undertakings and other employers. Deputy Director shall perform such duties as may be assigned by the Director from time to time.

As per Statute 5(ii) the Board is empowered to make, modify or cancel the statutes with the approval of the visitor from time to time:

“Provided that the new Statute, additions or amendments of existing statutes shall be applicable only after the assent of the visitor.”

The Board was requested to approve the amendments as mentioned above and forward it for the approval of the Visitor.

R3/BOG/IX/2015: The Board **Resolved** to **Approve** the amendments in Statute 18 of the Institute as proposed and forward the same for assent by the Visitor.

Item No. 4: Status of the Construction work of permanent campus at Sohra.

Vide resolution no. R14a/BOG-IV/2013 of the IV-th meeting of the BOG held on 23.11.2013, the preliminary estimates of `484.32 Crores (approx) for about 1,17,000 Sqm of constructions in Phase-I was approved. Accordingly works have been awarded by PMC M/S RITES Limited on behalf of NIT Meghalaya in packages for construction work at permanent campus at Sohra as follows:

Package	Name of the Work	Awarded to	Estimated Value (in ` in Crore)	Accepted Tender Amount
Package-I	Construction of Administrative Block, Academic Building, Library, Lecture Hall, Workshop, ESS of National Institute of Technology Meghalaya at Sohra (Cherrapunjee), Meghalaya	M/S Shree Gautam Construction Co. Ltd., Guwahati-781001 on 1 st September 2014.	160.00	`174,42,22,728.00 (Rupees One Hundred Seventy Four Crore, Forty Two Lakh, Twenty Two Thousand, Seven Hundred & Twenty Eight only)
Package-II	Construction of Auditorium Building, Boys Hostel (single seater), Girls Hostel(single seater), Boys Hostel (three seater), Director's Bungalow, Guest House, Residences Type D & E of National Institute of Technology Meghalaya at Sohra (Cherrapunjee), Meghalaya	M/S Badri Rai & Co. Duliajan, Assam on 13 th November 2014.	140.00	`156,81,70,429.00 (Rupees One Hundred Fifty Six Crore, Eighty One Lakh, Seventy Thousand, Four Hundred & Twenty Nine only).

Both the contractors have initiated work in their respective sites. There have been some changes in the designs of some of the buildings due to the following-

1. Meghalaya Urban Development Authority restricting the height of the buildings to G+4/ S+4 against the original design of S+6 for residential buildings. (There is indication that the height restriction may be further brought down to G+3/S+3). This has resulted in increase in the number of residential buildings to keep the total number of residential unit as per requirement.
2. Actual condition of the site.

A Tender for the Package-III has also been floated by the PMC as follows:

Packages	Construction work to be taken up for	Present Estimated value (in ` Crore)
Package III	Residence-A,B,C types, Sports Complex,	97.54

	Market, Health Centre, Community Centre, Married Accommodation.	
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In addition, there will be works of the site development that will include the following:

1. External electrification
2. Roads and drains.
3. Landscaping and horticulture
4. Creation of water bodies
5. Water supply etc.

The details of these are currently being worked on by the PMC and the Architect Consultant. Due to the changes required and the increase in the CPWD Cost Index there is expected to be increase in the overall estimated cost of the work.

The Board discussed the matter and it was suggested that the changes in the work and the increased estimates be brought to the Board in its next meeting after consideration by the BWC and the FC.

Prior to the meeting the members of the Board visited the campus site to review the progress of the Package-I and Package-II of constructions. Considering that the awarded works are required to be completed within 2 years it is necessary that these be expedited and the PMC be asked to take the necessary steps so that there is continued progress in spite of the ensuing monsoon. In particular, the Board members observed that the progress of Package-II is lagging significantly behind. The PMC needs to follow-up with work with proper tools and strategies.

R4/BOG/IX/2015: The Board **NOTED** the progress of the Package-I and Package-II of the construction works and advised the Director to convey its concerns to the PMC.

Item 5: **Minutes of the VIth meeting of Building & Works Committee of the Institute held on 11.03.2015.**

The VIth Meeting of the Building & Works Committee was held on 11.03.2015. The minutes of the meeting were placed before the Board for its consideration. The summary of resolutions taken by the Building & Works Committee during the meeting and the corresponding resolutions of the Board are as tabulated below:

Item of VI-th meeting of B&WC	Resolution of VI-th meeting of B&WC	Board Resolution
<u>Item No. 1</u> Confirmation of the Minutes of	<u>R1/B&WC/6/2015:</u> The Committee RESOLVED that minutes	Noted

the V th Meeting of the Building & Works Committee of the Institute held on 11.04.2014.	of the V th meeting of the Building & Works Committee held on 11.04.2014 be CONFIRMED as circulated.	
<u>Item No. 2</u> Approval of variation with respect to Construction of the Boundary Wall for the Permanent Campus at Sohra.	<u>R2/B&WC/6/2015:</u> The Committee APPROVED the variation of quantities which have exceeded more than 10% of the original estimated quantities as shown in Annexure-I.	Noted
<u>Item No. 3</u> Status of Construction works under Phase-I of the Permanent Campus at Sohra.	<u>R3/B&WC/6/2015:</u> The Committee NOTED the status of Construction works under Phase-I of the Permanent Campus at Sohra and advised that efforts should be made by the consultant and PMC agency for early completion of the works and to finalize Package-III & IV at the earliest. Members also advised to explore the possibilities of engaging state Public Health Engineering Department for the water requirements at the permanent Campus.	Noted
<u>Item No. 4</u> Approval of estimate prepared by CDD, NEHU for repairing of power supply in Bamboo Huts Boys Hostel.	<u>R4./B&WC/6/2015:</u> The Committee AGREED on the ‘Urgent repairing of power supply through feeder pillars and cables in Bamboo Huts at Permanent Campus, NEHU, Shillong’ and APPROVED the estimate amounting to `27,42,500/- for the same with 50% cost sharing by NEHU.	Noted
<u>Item No. 5</u> Approval of estimate submitted by MePDCL for providing power supply to permanent campus at Sohra.	<u>R5./B&WC/6/2015:</u> The Committee AGREED on the power requirement to facilitate the construction works in the permanent campus and APPROVED the estimated amounting to `34,64,939/- to be taken up by MePDCL on deposit work basis.	Noted
<u>Item No. 6: Items approved by the Director</u>		
A. Minor repairs, renovation and	<u>R6A./B&WC/6/2015:</u>	Noted

modification works required in the Additional Building at Bijni Complex, Laitumkhrah, Shillong.	The B&WC Committee NOTED the steps taken by the Institute for optimization of use of the space available and the above items approved by the Director.	
B. Renovation Work of the proposed Boys Hostel of NIT Meghalaya at Kench's Trace, Bishnupur, Shillong.	<u>R6B./B&WC/6/2015:</u> The B&WC Committee NOTED the requirement of hostel seats for the Institute by renting a building at Kench's Trace, Bishnupur, Shillong and the above item approved by the Director.	Noted
C. Other works approved by the Director	<u>R6C./B&WC/6/2015:</u> The B &WC NOTED the requirements in transit campus, permanent site & hostels and the items approved by the Director at Annexure-II.	Noted

R5/BOG/IX/2015: The Board **NOTED** the resolutions and observations of the Building and Works Committee.

Item 6: Minutes of the VIth meeting of the Senate of the Institute held on 28.03.2015

The minutes of the VIth Meeting of the Senate of the Institute was held on 28.03.2015 were placed before the Board for its consideration. The Board discussed the minutes and resolved as tabulated below:

Item	Senate Resolution	Board Resolution
<u>Item No. 1:</u> Confirmation of the minutes of the fifth meeting of the senate held on 31.10.2014.	<u>R1/SENATE-VI/15:</u> <i>The Senate Resolved to Confirm the minutes of the fifth meeting of the senate with the incorporation of the observations by Professor R. S. Sirohi.</i>	-
<u>Item No. 2</u> Follow up action on the decision of the Fourth Meeting of the Senate	<u>R2/SENATE-VI/15:</u> <i>The senate Noted the follow up action on the resolutions of the 5th meeting of the senate.</i>	-
<u>Item No. 3:</u> Changing the name of the department of Electrical and Electronics Engineering to Electrical Engineering The Institute currently has two departments	<u>R3/SENATE-VI/15:</u> <i>The senate Resolved to Recommend to the Board of Governors for Approval of the proposal of</i>	<u>R6.1/BOG/IX/2015:</u> The Board Resolved to Approve the recommendation of the Senate of renaming

<p>in the areas of Electrical and Electronics- the Departments of Electrical and Electronics Engineering (EEE) and Electronics and Communication Engineering (ECE). The EEE department focuses on Power and Energy Systems and on Instrumentation and Controls. The ECE department on the other hand focuses on Electronics and Telecommunication Engineering. Each of the departments provides support to the other departments in their respective areas of focus so as to avoid duplication of infrastructures and manpower to the extent possible. It is desirable that there is minimal overlap in the departments too. Accordingly it is proposed that the name of the department of Electrical and Electronics Engineering is changed to Electrical Engineering. The Departmental Advisory Committee (DAC) of the department has also sent a recommendation to that effect.</p>	<p><i>renaming the department of Electrical and Electronics Engineering as Electrical Engineering.</i></p>	<p>the department of Electrical and Electronics Engineering as Electrical Engineering.</p>
<p>Item No. 4: Amendments to the Ordinance-I.</p> <p>There are a several cases of students in the B. Tech programme whose performance has been found to be very poor. These weak students tend to have backlog of courses. It is required to put a limit on the number of chances given to a student to clear a backlog course. It is also necessary to keep the number of backlog of courses for a student within manageable limits. Therefore it is necessary to introduce a couple of changes in the Academic Ordinance (Ordinance-I). Accordingly, it is proposed to introduce the paras highlighted below, in the Clause-18 & Clause-19 of the Ordinance.</p> <p>18. Clearing of Probation: A student on probation will get a chance to improve his/ her grade(s) in courses with <i>FF</i> or <i>DD</i> grade by appearing in a supplementary examination to be held within the first month of the following semester or by registering for the course</p>	<p>R4/SENATE-VI/15:</p> <p><i>The senate Resolved to Recommend incorporation of the two proposed provisions in the clauses 18 & 19 of Ordinance-I, for putting a limit on the number of chances given to a student to clear a backlog course and to keep the number of backlog of courses for a student within manageable limits.</i></p>	<p>R6.2/BOG/IX/2015:</p> <p>The Board Resolved to Approve incorporation of the two proposed provisions in the clauses 18 & 19 of Ordinance-I as recommended by the Senate.</p>

<p>in a summer term. If the student is unable to improve the grade(s) he/ she may register for the course(s) as a remedial course in the following semester if the Academic Probation Committee so advises. In such cases the norms for contact hours may be relaxed. However, normal continuous evaluation will be done for that course during that semester.</p> <p><i>A student shall be allowed at most four chances/ attempts to obtain a pass grade in a course within the maximum allowable number of semesters. This will include the supplementary and re-registrations of the course.</i></p> <p>19. a. Programme Restart: If a student is unable to earn at least 60% of the credits stipulated for the first two semesters of the programme he/ she will have to restart the programme at the first semester. In such a case the student shall be given the credits for courses already cleared with grades higher than DD. Restart shall be permitted to a student only once.</p> <p>b. Clearing Excess Backlog: If a student has backlog courses of 18 credits or more he/ she will not be allowed to register for any new courses until he/ she reduces/ clears the backlog. However, if the backlog includes any elective course he/ she may register for an alternative elective course.</p>		
<p>Item No. 5: Recommendations of 3rd Meeting of the Academic Programmes Committee</p> <p>The third meeting of the Academic Programme Committee (APC) was held on 12th March, 2015. The recommendations of the APC were circulated along with agenda</p>		-

<p>items. The senate deliberated on each of the recommendations and resolved as tabulated below:</p>		
<p>Item No. 5.1: Starting of M. Tech programme in Mechanical Engineering and Civil Engineering The DACs of the departments of Mechanical Engineering and Civil Engineering have recommended starting of M. Tech programmes in <i>Fluids and Thermal Engineering</i> and <i>Water Resource Engineering</i> respectively considering the need and to enhance the academic and research activities.</p> <p>The APC discussed the pros and cons including the need for additional manpower, readiness of the laboratory facilities and the admission process through CCMT based on GATE score.</p> <p style="text-align: center;"><u>R3/APC-III/15:</u></p> <p>The APC resolved to recommend the starting of the M. Tech programmes in <i>Fluids and Thermal Engineering</i> and <i>Water Resource Engineering</i> with intake of 15 each from the forthcoming session.</p>	<p><u>R5.1/SENATE-VI/15:</u> <i>The Senate Resolved to Recommend Approval to the Board of Governors for starting of M. Tech programme in Fluids and Thermal Engineering and Water Resource Engineering from 2015 with annual intake capacity of 15 each.</i></p>	<p><u>R6.3/BOG-IX/2015:</u> The Board Resolved to Approve the starting of M. Tech. Programmes in Fluids and Thermal Engineering and Water Resource Engineering from 2015 with annual intake capacity of 15 each as recommended by the Senate.</p>
<p>Item No. 5.2: Curriculum and Syllabi of M. Tech (Fluids and Thermal Engineering)</p> <p style="text-align: center;"><u>R4/APC-III/15:</u></p> <p>The APC resolved to recommend the Curriculum and the Syllabi of the Courses for the M. Tech programme in Fluids and Thermal Engineering for approval by the Senate.</p>	<p><u>R5.2/SENATE-VI/15:</u> <i>The Senate Resolved to Approve the Syllabi of courses after minor changes and Authorize the Chairman of the Senate to approve the Curriculum Structure after comments from domain experts are obtained and incorporated as applicable.</i></p>	<p style="text-align: center;">-</p>
<p>Item No. 5.3: Curriculum and Syllabi of M. Tech. (Water Resource Engineering)</p> <p style="text-align: center;"><u>R5/APC-III/15:</u></p>	<p><u>R5.3/SENATE-VI/15:</u> <i>The Senate Resolved to Approve the Curriculum</i></p>	<p style="text-align: center;">-</p>

<p>The APC resolved to provisionally recommend the Curriculum and the Syllabi of the Courses for the M. Tech programme in Civil Engineering for approval by the Senate subject to incorporation of the expert comments.</p>	<p><i>Structure and to Authorize the Chairman of the Senate to approve the Syllabi after comments from domain experts are obtained and incorporated as applicable.</i></p>	
<p>Item No. 5.4: Starting of M. Sc. Programme in Physics, Chemistry and Mathematics</p> <p>The DACs of the departments of Physics, Chemistry and Mathematics have recommended starting of M. Sc. programmes in <i>Physics, Chemistry and Mathematics</i> respectively considering the need and to enhance the academic and research activities.</p> <p>The APC discussed the pros and cons including the need for additional manpower, readiness of the laboratory facilities, the admission eligibility and the process of admissions by conducting an entrance test by the Institute. However, as an initiative has been taken for admission to M. Sc. programmes in NITs through a common counselling (CCMN) coordinated by NIT Rourkela, it was decided to admit 50% of the seats through CCMN this year.</p> <p style="text-align: center;"><u>R6/APC-III/15:</u></p> <p>The APC resolved to recommend starting of the M. Sc. programmes in <i>Physics, Chemistry and Mathematics</i> with intake of 16 each from the forthcoming session.</p>	<p><u>R5.4/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Recommend Approval for the starting of M. Sc. Programme in Physics, Chemistry and Mathematics from 2015 with an annual intake capacity of 16 each.</i></p> <p><i>The Senate also Resolved to Recommend the Tuition Fees for M. Sc. programme to be kept same as that for the Ph. D. programme and the overall fees structure to be approved by Board.</i></p>	<p><u>R6.4a/BOG-IX/2015:</u></p> <p>The Board Resolved to Approve the starting of M. Sc. Programme in Physics, Chemistry and Mathematics from 2015 with an annual intake capacity of 16 each as recommended by the Senate.</p> <p><u>R6.4b/BOG-IX/2015:</u></p> <p>The Board Resolved to Approve the fees structure of the M.Sc. programme as in Annexure-I (page 1)</p>
<p>Item No. 5.5: General Curriculum Structure for M. Sc. programme:</p> <p>The proposed general curriculum structure for the M. Sc. programme of the Institute was placed by the Assoc. Dean (Acad) before the APC.</p> <p>The APC discussed the proposed curriculum structure for the M. Sc. programme. The</p>	<p><u>R5.5/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Approve the General Curriculum Structure for M. Sc. programme as proposed.</i></p>	<p style="text-align: center;">-</p>

<p>structure was accepted by the APC and recommended for the approval of Senate.</p> <p style="text-align: center;"><u>R7/APC-III/15:</u></p> <p>The APC resolved to recommend the curriculum Structure for the M. Sc. programme.</p>		
<p><u>Item No. 5.6: Curriculum and Syllabi of M. Sc. programme in Mathematics:</u></p> <p>The DAC of the department of Mathematics submitted the curriculum and syllabi of courses for the M. Sc. programme in Mathematics after due consultation with domain experts for consideration of the APC.</p> <p>The APC discussed the curriculum and syllabi of the courses submitted by the department of Mathematics. The structures submitted by the departments were found to be in order.</p> <p style="text-align: center;"><u>R8/APC-III/15:</u></p> <p>The APC resolved to recommend the Curriculum and Syllabi of the Courses for the M. Sc. programme in Mathematics for approval by the Senate.</p>	<p style="text-align: center;"><u>R5.6/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Approve the Curriculum and Syllabi of the courses for the M. Sc. programme in Mathematics</i></p>	-
<p><u>Item No. 7: Curriculum and Syllabi of M. Sc. Programme in Physics</u></p> <p>The DAC of the department of Physics submitted the curriculum and syllabi of courses for the M. Sc. programme in Physics for consideration of the APC.</p> <p>The APC discussed the curriculum and syllabi of the courses submitted by the department of Physics. The structures submitted by the departments were found in order. It is also noted that expert comments have not been received yet.</p>	<p style="text-align: center;"><u>R5.7/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Approve the Curriculum and the syllabi of the courses for the M. Sc. programme in Physics after incorporation of minor changes.</i></p>	-

<p align="center"><u>R9/APC-III/15:</u></p> <p>The APC resolved to provisionally recommend the Curriculum and the Syllabi of the Courses for the M. Sc. programme in Physics for approval by the Senate subject to incorporation of the expert comments.</p>		
<p><u>Item No. 8: Curriculum and Syllabi of M. Sc. programme in Chemistry:</u></p> <p>The DAC of the department of Mathematics submitted the curriculum and syllabi of courses for the M. Sc. programme in Chemistry after due consultation with domain experts for consideration of the APC.</p> <p>The APC discussed the curriculum and syllabi of the courses submitted by the department of Chemistry. The structures submitted by the departments were found in order.</p> <p align="center"><u>R10/APC-III/15:</u></p> <p>The APC resolved to recommend the Curriculum and the Syllabi of the Courses (for which expert's comments are received) for the M. Sc. programme in Chemistry for approval by the Senate. It was resolved to provisionally recommend the syllabi of the courses CH403, CH404, CH407, CH408, subject to incorporation of expert observations.</p>	<p align="center"><u>R5.8/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Approve the Curriculum of the M. Sc. programme in Chemistry and to Authorize the Chairman of the Senate to approve the Syllabi after comments from domain experts are obtained and incorporated as applicable.</i></p>	<p align="center">-</p>
<p><u>Item No. 9: Courses and Syllabi of 200, 300, 400 & 500 levels for CSE and 400 levels for ECE & EEE:</u></p> <p>The DACs of the Department of Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering have recommended Courses of 400 level along with the Syllabi for consideration of the APC.</p>	<p align="center"><u>R5.9/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Approve the Syllabi of the courses of CSE & ECE and Authorize the Chairman of the Senate to approve the Syllabi of EEE after comments from domain experts are</i></p>	<p align="center">-</p>

<p>The APC discussed the syllabi of the courses submitted by the departments. The structures submitted by the departments were found to be in order. It was also noted that expert comments had not been received for EEE courses.</p> <p style="text-align: center;"><u>R11/APC-III/15:</u></p> <p>The APC resolved to recommend the Syllabi of the Courses for the B. Tech and M. Tech programme in CSE, ECE and provisionally recommend the EEE courses for approval by the Senate subject to incorporation of the expert comments.</p>	<p><i>obtained and incorporated as applicable.</i></p>	
<p><u>Item No. 10: Courses and Syllabi of 300 levels of Civil Engineering and Mechanical Engineering:</u></p> <p>The DACs of the Department of Civil Engineering, Mechanical Engineer-ing have recommended Courses of 300 level along with the Syllabi for consideration of the APC.</p> <p>The APC discussed the syllabi of the courses submitted by the departments. The structures submitted by the departments were found to be in order.</p> <p>It was also noted that experts' comments had not received for the courses (A) CE303, CE304, CE306, CE307 (B) ME301, ME302, ME303, ME304, ME305, ME311, ME321, ME322, ME325, ME326, ME327, ME328.</p> <p style="text-align: center;"><u>R12/APC-III/15:</u></p> <p>The APC resolved to recommend the Curriculum and the Syllabi of the Courses (for which expert's comments are received) for the B.Tech programme in Civil Engg. And Mechanical Engg for approval by the Senate. It was resolved to provisionally recommend the syllabi of the courses for</p>	<p><u>R5.10/SENATE-VI/15:</u></p> <p><i>The Senate Resolved to Authorize the Chairman of the Senate to approve the 300 level Courses and the Syllabi of Civil Engineering and Mechanical Engineering after comments from domain experts are obtained and incorporated as applicable.</i></p>	<p style="text-align: center;">-</p>

<p>which experts' comments not received, subject to incorporation of expert observations</p>		
<p>Item No. 11: Syllabi of Courses of 700 level for Ph.D. Programme: The set of new courses listed below have been proposed for the Ph. D. programme in Mathematics, ECE, ME. The APC discussed the syllabi of the 700 level courses submitted by the departments. The structures submitted by the departments were found to be in order. R13/APC-III/15: The APC resolved to recommend the Syllabi of the 700 Courses for the Ph. D programme for approval by the Senate.</p>	<p>R5.11/SENATE-VI/15: <i>The Senate Resolved to Approve the Syllabi of Courses of 700 level for Ph.D. Programme.</i></p>	<p>-</p>
<p>Item No. 6: Minutes of the Second Meeting of the Research Committee. The second meeting of the Research Committee (RC) of the Institute was held on 2nd March, 2015. The minutes of the meeting were circulated along with the agenda items of the senate. The Senate was requested to consider the minutes and make its observations. Item No. 2 Follow up action on the decision of the First Meeting of the Research Committee: Actions taken on the decisions of the first meeting of the Research Committee held on 15.03.2014 were placed before the RC. R2/RC-II/15: <i>The Research Committee Noted the actions taken on the resolutions taken in the 1st meeting of the committee and and opined the following:</i> i. <i>A component of Technical Report Writing be added to the mandatory course of Research Methodology and increase its</i></p>	<p>R6.1/Senate-VI/2015: The Senate Resolved to Approve the following amendments in the Regulations for the PhD programme: i. <i>The minimum course credit requirement shall be 9 for a candidate with PG degree and 18 for those with B. Tech and equivalent.</i> ii. <i>The shall be required to submit a report produced by the software Turnitin or iThenticate certifying the similarity index is below 25% at the time of submission the thesis. In case the index lies between 25% and 35%</i></p>	<p>-</p>

<p><i>credit to 4.</i></p> <p>ii. <i>The minimum credit requirement should be increased to 9 for candidates with M. Sc. & M. Tech and to 18 for those with B. Tech and equivalent.</i></p> <p>iii. <i>The plagiarism detection software iThenticate may be used and the maximum allowed similarity index may be set as 25%.</i></p> <p>iv. <i>In the Sponsored Research Projects, in the overhead the PI & Co-PI share should be equal.</i></p>	<p><i>the Doctoral Committee will take a decision on the acceptability of the thesis based on the nature/ context of similarity.</i></p> <p><u>R6.1/Senate-VI/2015:</u> <i>The Senate Resolved to Approve inclusion of a unit of Technical Writing in the syllabus of the courses AD701 and AD 702 and increase the credit to 4 in these.</i></p>	
<p><u>Item No. 7 Summer Term Course Fee</u> The Summer Term was introduced from the year 2013-14 to enable the students under Academic Probation to clear their backlog courses so that they have reduced pressure during the two regular semesters. Each student was being charged a tuition fee of Rs. 5000/- per course registered in the summer term and the amount collected was being used to compensate the instructors for their extra service. The SC/ST students were waived from paying this fee. It is however observed that the students not paying this fee do not take the courses seriously. Some of them even drop off half way through the term. The efforts of the teacher go waste. It is therefore proposed to charge all the students with a <i>Summer Term Course Fee</i> of Rs. 3000/- per course. The Senate is requested to consider approving the proposal. The senate discussed the proposal and decided to recommend to the Board of Governors for approval that the Summer Term Course Fee for the Non-SC/ST students be kept at Rs. 5000/- per course and that for SC/ST be fixed as Rs. 3000/- per course.</p>	<p><u>R7/Senate-VI/2015:</u> <i>The senate Resolved to Recommend to the Board of Governors for fixing of Summer Term Course Fee as Rs. 3000/- and Rs. 5000/- per course for SC/ST and non-SC/ST students respectively.</i></p>	<p><u>R6.5/BOG-IX/2015:</u> The Board Resolved to Approve fixing of Summer Term Course Fee as Rs. 3000/- and Rs. 5000/- per course for SC/ST and non-SC/ST students respectively as recommended by the Senate.</p>
<p><u>Item No. 8 Academic Calendar for Session</u></p>	<p><u>R8/Senate-VI/2015:</u></p>	<p style="text-align: center;">-</p>

<p style="text-align: center;">2015-16</p> <p>A draft Academic Calendar for the Academic Year 2015-16 as below was circulated among the members of the senate for its approval.</p>	<p><i>The senate Resolved to Approve the proposed Academic Calendar for the year 2015-16.</i></p>	
<p><u>Item No. 9</u> Fees structure of B. Tech, M. Tech & Ph. D Programme.</p> <p>A Minor change of making the admission fee same as the semester enrolment fee in the fees structure of B. Tech, M. Tech and Ph. D programme approved by the Director was placed before the senate for ratification.</p>	<p style="text-align: center;"><u>R9/Senate-VI/15:</u></p> <p><i>The senate Resolved to Recommend the revised fees structures to the Board of Governors for approval.</i></p>	<p style="text-align: center;"><u>R6.6/BOG-IX/2015:</u></p> <p>The Board Resolved to Approve the revised fees structures for B. Tech, M. Tech and Ph. D programmes as recommended by the Senate.</p>
<p><u>Item No. 10:</u> Three 700 level courses and one 500 level course:</p> <p>Due to urgency of need the director approved the following 500 & 700 level courses subject to ratification by the Senate:</p> <ol style="list-style-type: none"> 1. PH 702 Liquid Crystals (3-0-0 : 3) 2. PH 703 Physics of Thin Films(3-0-0:3) 3. CE 703 Solid and Hazardous Waste Management (3-0-0: 3) 4. EC 528 CAD for VLSI Design(3-0-2: 4) 	<p style="text-align: center;"><u>R10/Senate-VI/15:</u></p> <p><i>The Senate Resolved to Approve the syllabi of the four courses.</i></p>	-
<p><u>Item No. 11:</u> Changes in M. Tech course codes:</p> <p>The course codes assigned to the Project and Seminar courses of the M. Tech programme in Electrical Engineering were not as per the adopted norms. Therefore the director approved the corrections in the course code subject to ratification by the Senate.</p>	<p style="text-align: center;"><u>R11/Senate-VI/2015:</u></p> <p><i>The Senate Resolved to Ratify the changes in the Course Codes approved by the director.</i></p>	-
<p><u>Item No. 12:</u> Autumn Semester, 2014 Results:</p> <p>The Results of the Autumn Semester, 2014 was published on 23rd December. Result was published after the approval of the Director.</p>	<p style="text-align: center;"><u>R12.1/Senate-VI/2015:</u></p> <p><i>The Senate Noted the reported results. However the senate expressed concern at the poor performance of the 3rd semester B. Tech, particularly of CSE and</i></p>	Noted

	<p><i>EEE disciplines.</i></p> <p><u>R12.1/Senate-VI/2015:</u> <i>The Senate Resolved to Authorize the chairman to declare the results of the current semester as per the Academic Calendar.</i></p>	
<p><u>Item No. 13: Academic Audit:</u></p> <p>As per NIT Council Resolution the Institute is required to get an Academic Audit of the Institute done by May, 2015. Accordingly an academic audit of the Institute is planned to be carried out on 8-9th May by a Committee Constituted by the Board of Governors with members from academia and the industry.</p> <p>As the time was short and it was necessary to take the consent from the experts, an approval was taken from the Chairman of the Board on a panel of experts (Annex.II; page 2) for carrying out the academic audit of the institute.</p> <p>The Board was requested to consider ratifying the approval by the Chairman.</p>	<p><u>R13/Senate-VI/2015:</u> <i>The Senate Welcomed the initiative of carrying out an Academic Audit by an eminent panel of experts.</i></p>	<p><u>R6.7/BOG-IX/2015:</u> The Board Resolved to Ratify the approval by the Chairman on the panel of experts for carrying out the academic audit of the institute.</p>
<p><u>Item No. 14: Training and Placement:</u></p> <p>A report on the Placement Status of the 1st two batches of B. Techs of the institute was placed in for information of the Senate.</p>	<p><u>R14/Senate-VI/2015:</u> <i>The Senate Noted the achievement of the Training and Placement Cell of the institute.</i></p>	Noted
<p><u>Item No 15: Any Other Item:</u></p> <p><u>a. Amendments in Ordinance-V: Ordinance on Award of Medals:</u></p> <p>As per resolution R6/Senate-V/2014 “<i>The Senate also recommended that the nominations to the selection committee for the President’s Gold Medal should come from the Departments</i>” the Ordinance-V requires amendment in the clause(given italics below) for the Selection Procedure</p>	<p><u>R15/Senate-VI/2015:</u> <i>The senate Resolved to Recommend the above amendments in Ordinance-V to the Board of Governors.</i></p>	<p><u>R6.8/BOG-IX/2015:</u> The Board Resolved to Approve the amendments in Ordinance-V as recommended by the Senate.</p>

<p><i>for President's Gold Medal as follows:</i></p> <p>Selection Procedure for President's Gold Medal:</p> <p>A selection committee chaired by the Dean of Students Affairs, with three other faculty members nominated by the Director shall recommend the awardees to the Board of Governors as per the following procedure:</p> <p>i. The candidate selected shall be the one with the highest score S, computed as-</p> $S = 5 \times CGPA + 1.5 \times GS + 1.5 \times CA + EA + OA$ <p>where,</p> <p>CGPA is the Cumulative Grade Point Average representing academic excellence.</p> <p>GS is the score on Games & Sports activities computed as per the guidelines below for a maximum of 10.</p> <p>CA is the score on Cultural Activities computed as per the guidelines below for a maximum of 10.</p> <p>EA is the score on Extracurricular Activities such as oration, NCC, NSS etc. computed as per the guidelines below for a maximum of 10.</p> <p>OA is the score on Organizational Activities computed as per the guidelines below for a maximum of 10.</p> <p><i>ii. Each of the departments shall nominate the eligible outgoing students for each of its programmes along with necessary information and relevant support documents/ certificates to the Selection Committee.</i></p> <p><i>iii. The Committee may verify the nominations and make the final recommendations.</i></p>		
<p>b. <u>Senate Nominees to the Board of Governors:</u></p>	<p><u>R16/Senate-VI/2015:</u> <i>The senate Resolved to</i></p>	<p><u>R6.8/BOG-IX/2015:</u> The Board Resolved to</p>

<p>The term of the current senate nominees to the Board of Governors- Professor P. K. Bora, IIT Guwahati and Dr. A. Datta, Asst. Professor, EEE, have come to an end. The senate was therefore requested to nominate to new members to the Board.</p> <p>The senate members discussed the matter. As the institute is still at a nascent stage it continues to require the guidance from senior academicians from premier institutions. The senate therefore decided to request Professor P. K. Bora of IIT Guwahati continue as one of its nominees in the Board for another term. For the other position the senate decided to nominate Professor P. S. Choudhury of Civil Engineering for a term.</p>	<p>Nominate-</p> <p>1. <i>Professor P. K. Bora , Electronics and Electrical Engineering, IIT Guwahati</i></p> <p>2. <i>Professor P. S. Choudhury, Civil Engineering, NIT Meghalaya</i></p> <p><i>to be members of the Board of Governors of the Institute.</i></p>	<p>Accept the nominations of-</p> <p>1. Professor P. K. Bora, Electronics and Electrical Engineering, IIT Guwahati</p> <p>2. Professor P. S. Choudhury, Civil Engineering, NIT Meghalaya</p> <p>to be members of the Board of Governors of the Institute. The Board also expressed deepest appreciation to Dr. Asim Datta for the service provided by him as a member of the Board.</p>
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Item 7: Creation of Faculty and Non-faculty Positions:

The expected growth of the student strength in the institute till 2016-17 is as tabulated below:

Programme	Discipline	Intake	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
B. Tech	CSE	30	30	60	90	120	120	120	120
	ECE	30	30	60	90	120	120	120	120
	EEE	30	30	60	90	120	120	120	120
	Mechanical	30	-	-	-	30	60	90	120
	Civil	30	-	-	-	30	60	90	120
M. Tech	CSE	20	-	-	-	-	20	40	40
	ECE	20	-	-	-	-	20	40	40
	EEE	20	-	-	-	-	20	40	40
	Mechanical	15	-	-	-	-	-	15	30
	Civil	15	-	-	-	-	-	15	30
M. Sc.	Physics	16	-	-	-	-	-	16	32
	Chemistry	16	-	-	-	-	-	16	32
	Mathematics	16	-	-	-	-	-	16	32

Ph. D	All	-	-	-	-	11	32	50	60
Total-		288	90	180	270	431	572	788	936

Accordingly, the sanctioned student strength of the institute in the coming session shall be 788. With 12:1 student: faculty ratio the faculty requirement in the institute shall be 66. Correspondingly, the non-faculty requirement is 73.

Existing positions:

	2013-14		2014-15		2015-16 (Required)	
	Faculty	Non-faculty	Faculty	Non-faculty	Faculty	Non-faculty
Approved by Board of Governors	38	-	55	-	66	73
Sanction received from MHRD	38	35	Awaited	Awaited	-	-

The institute currently has 52 faculty members (including those on contract). Being a new institute, the minimum number of faculty members at the initial stage was thought to be 90. However to continue functioning up to a minimum level of expectations the institute needs faculty and non-faculty positions as per the approved ratio of- student: faculty: non-faculty :: 12 : 1 : 1.1.

The Board was therefore requested to approve for creation 11 additional faculty positions for a Board approved strength of 66(as per approved student faculty ratio of 12:1) in the coming session. Meanwhile the ministry will be approached to sanction the required faculty and non-faculty positions at the earliest.

R7/BOG-IX/2015: *The Board Resolved to Approve creation of 11 (eleven) additional faculty positions for a total of 66 (sixty six) faculty positions in the Institute and send it for concurrence of the Ministry along with the proposal for sanction of the non-faculty posts.*

Item No. 8: Approval towards extension of LTC relaxation to travel by Air to visit NER and A&N:

As per the Statutes the employees of the Institute are entitled to Leave Travel Concession (LTC) as admissible to Central Government Employees. An Office Memorandum was issued by Ministry of Personnel, Public Grievances and Pensions, Department of Personnel

and Training dated 26.09.2014 whereby certain relaxation to travel by Air and conversion of one home town LTC to visit any place in North East and Andaman and Nicobar islands was notified. It was proposed to extend these facilities to the eligible employees of the Institute.

R8/BOG-IX/2015: *The Board Resolved to Approve the relaxation to travel by Air and conversion of one home town LTC as per O.M. No.31011/3/2014-Estt.(A-IV) dated 26.09.2014 issued by Ministry of Personnel, Public Grievances and Pensions, Dept. of Personnel and Training ,Govt. of India to all eligible employees of the Institute.*

Item No. 9: Raising the Ceiling on Institute Lease of Residence for Assistant Professor and Officers of Equivalent Grade:

It has become very difficult to find suitable accommodation for the faculty in Shillong at a rent of Rs. 8000/- pm that was fixed as the ceiling on lease for Assistant Professors and Officers of equivalent grade vide Board Resolution No. **R15/BOG/1/12**. In most cases therefore the residences are taken on rent at higher rates and the excess amounts are recovered from the faculty members. The faculty members have appealed time-and-again to raise the ceiling on the lease. It is therefore proposed to raise this ceiling to Rs. 10,000/- pm for Assistant Professor and Officers of equivalent grade. This will help attract talents to the Institutes.

R9/BOG-IX/2015: *After due deliberation, the Board RESOLVED not to APPROVE raising of the ceiling on leased accommodation for Assistant Professors and Officers of equivalent grade as requested.*

Item No.10: Authorizing Registrar of the Institute to act as Authorized Signatory for Service Tax related matters

The faculty members of the Institute started taking some consultancy projects in their field of specialization as per the Institute rules framed for such consultancy projects. These projects fall under the ambit of the Service Tax and as such registration with the Service Tax Authorities becomes necessary. It has been informed that a resolution of the Board is necessary authorizing Institute personnel to act on behalf of the Institute so that registration process can be initiated. It is proposed that Registrar of the Institute may be authorized to be the signatory on behalf of the Institute to deal in Service Tax related matters.

The Board was requested to approve the same.

R10/BOG-IX/2015: *The Board Resolved to Approve to Authorize the Registrar to be the signatory on behalf of the Institute to deal in Service Tax related issues.*

Item No. 11: Recruitment:

(I) Invitation for Application for Faculty Positions:

Considering the need for faculty in the coming session starting in July, applications were invited for the positions of Assistant Professor (under four tier flexible faculty structure) in Departments of Civil Engineering, Mechanical Engineering, Physics, Chemistry & Mathematics (for appointment on permanent/ contract/ deputation basis). Applications were invited vide Advertisement No. NITMGH/REC/F/1/2014-15/2772 dated: 11-02-2015 which was released through the print media and the Institute's website. The last date for submission of the same was 31.03.2015.

It may be noted that selection for the same is likely to be held during months of May-June.

(II) Non – Faculty positions:

Applications for different posts were invited vide our advertisement no. NITMGH/REC/N-F/2014/1733 dated 13.10.2014. Last date for submission of the applications was 01.12.2014. Details about number of applications received for the various positions along with the date of written test and interview are as follows:

Position	No. of applications received	No. of candidates shortlisted for written test	Date of written test	No. of candidates shortlisted for interview	Date of interview
Junior Engineer (Electrical)	81	24	13.03.2015	9	14.03.2015
Technician(EEE)	83	42	13.03.2015	8	14.03.2015
Technician (ECE)	112	74	13.03.2015	9	14.03.2015
Multi tasking staff (Carpentry)	15	6	14.03.2015	4	14.03.2015
Technical Assistant (Library)	99	60	24.04.2015	-	25.04.2015
Junior Assistant	309	295	25.04.2015		2.05.2015
Multi tasking staff (Library)	70	13	24.04.2015		25.04.2015

The selection committees for various posts were constituted as per the provisions of the statutes and were as follows:

Position	Committee Members
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Junior Engineer (Electrical)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. Uttam Ch. Das, Registrar, IIT Guwahati, MHRD Nominee 3. Mr. C. D. Saio, Chief Technical Adviser (T & D), Power Dept., Govt. of Meghalaya, External Expert Member 4. Dr. G. Panda, HoD, Dept. of EEE., NIT Meghalaya, Member 5. Mr. R.L. Kharpran, Executive Engineer, NIT Meghalaya, Member 6. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member
Technician (EEE)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. Uttam Ch. Das, Registrar, IIT Guwahati, MHRD Nominee 3. Mr. C. D. Saio, Chief Technical Adviser (T & D), Power Dept., Govt. of Meghalaya, External Expert Member 4. Dr. G.Panda, HoD, Dept. of EEE., NIT Meghalaya, Member 5. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member
Technician (ECE)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. Uttam Ch.Das, Registrar, IIT Guwahati, MHRD Nominee 3. Dr. Subash C. Arya, HoD, Dept. of ECE, NEHU, External Expert Member 4. Dr. A. Dandapat, HoD, Dept. of ECE, NIT Meghalaya 5. Mr. D. J. Goswami, Registrar, NIT Meghalaya
Multi tasking staff (Carpentry)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. Uttam Ch. Das, Registrar, IIT Guwahati, MHRD Nominee 3. Mr. Robert Marak, Sr. Lecturer, Shillong Polytechnic, External Expert Member 4. Dr. D.K. Sarma, HoD, Dept. of ME, NIT Meghalaya, Member 5. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member
Technical Assistant (Library)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. L. Singh, Registrar, NIT Manipur, MHRD Nominee 3. Dr. M. Saikia, Librarian, Tezpur University, External Expert Member 4. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member 5. Mr. R. Kharbihkhiew, Asst. Librarian, NIT Meghalaya, Member
Junior Assistant	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. Joydeep Sil, Registrar, IISER, Kolkata, MHRD Nominee 3. Mr. L. Roy, External Expert, Member 4. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member
Multi tasking staff (Library)	<ol style="list-style-type: none"> 1. Prof. D. K. Saikia, Director, NIT Meghalaya, Chairman 2. Mr. L. Singh, Registrar, NIT Manipur, MHRD Nominee 3. Dr. M. Saikia, Librarian, Tezpur University, External Expert Member 4. Mr. D. J. Goswami, Registrar, NIT Meghalaya, Member 5. Mr. R. Kharbihkhiew, Asst. Librarian, NIT Meghalaya, Member

The Selection Committees for the post of Junior Engineer (Electrical), Technician (EEE/ECE) & Multi Tasking Staff (Carpentry) met on the dates as mentioned in the table above at the Board Room of the Institute at the Administrative Block and their recommendations is summarized as follows:

Position	Name of the person(s) selected	Status	Name of the person(s) in waiting list
Junior Engineer (Electrical)	Mr. Remond Swer	Accepted appointment offer and will join by mid April as per provision of appointment of his present employer	1. Mr. Kunwar Singh Rupsi 2. Mr. Vikash Kumar
Technician (EEE)	Mr. Talatson Surong	Joined on 26.03.2015	1. Mr. Bakerlang Hynniewta 2. Mr. Leon Salvador Sun 3. Mr. Rymphang Kharsyntiew
Technician (ECE)	Mr. Prospermin Khongwang	Joined on 23.03.2015	1. Mr. Pynkmenbha Wanniang 2. Mr. Khrawborlang Ryntathiang
Multi tasking staff (Carpentry)	Mr. Hamklet Warlarpih	Joined on 20.03.2015	None

R11/BOG-IX/2015: The Board **Noted** the appointments made and the initiatives taken to fill-in the vacant positions.

Item no 12. Items approved by the Director

The following items approved by the Director are being reported to the Board.

D) Appointments on contractual basis

As the sanctioned strength for non-faculty is not adequate to cater to the needs of the Institute following appointments were made on purely contractual basis for a period as shown against their names:

Name	Designation	Consolidated salary p.m.	Period of contract	
			From	To
Mr. Albanstar Nongsiej	Technician Dept of Civil Engg.	`12,000/- pm	08.01.2015	31.05.2015
Mr. Khrawpyrkhat Thangkhiew	Technician Dept of Civil Engg.	`12,000/- pm	08.01.2015	31.05.2015
Mr. Shallman Nongrum	Driver	`12,000/- pm	06.02.2015	05.01.2016
Mr. Gilbert Lawriniang	Welder	`10,000/- pm	13.02.2015	12.01.2016
Mr. S. Chakraborty	To liaise with NEHU	`15,000/- pm	20.02.2015	19.01.2016
Mr. Sachin Kumar	Office staff (to liaise with MHRD)	`25,000/- pm	Offer was issued on 01.04.2015. Will be for a	

			period of 11 months from date of joining.
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II) Confirmation of Employees:

(a) Non-Faculty

On receipt of the employees' police verification report and on completion of probationary period of 2(two) years for non-faculty, the following employee is confirmed against his post.

Sl. No.	Name of the Employee	Designation	Department
1)	Mr. Bantehsonglang Blahwar	Assistant Registrar	Establishment

III) Extension of contract

a) Faculty

The following faculty members were initially appointed on contract for a maximum period of 5(five) years (under three tier faculty structure) and which are to be reviewed annually. Their appointments have been further extended for a period of 1(one) year.

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
1.	Mr. Shaik Affijulla	Assistant Professor	Dept. of EEE	03.01.2015	02.01.2016
2.	Ms. B. Pushpa Devi	Assistant Professor	Dept. of ECE	03.01.2015	02.01.2016
3.	Mr. Rakesh Roy	Assistant Professor	Dept. of EEE	03.01.2015	02.01.2016
4.	Mr. Amal Dev Sarma	Assistant Professor	Dept of HSS	22.01.2015	21.01.2016

b) Non-faculty

The following staff was given appointment against a permanent post which is to be reviewed annually. Their appointment has been further extended for a period of 1(one) year.

Sl.	Name of the employee	Designation	Department	Period	
				From	To

No.					
1)	Mr. Teddy Lambert War	MTS	Dept. of ME	14.02.2015	13.02.2016
2)	Mr. Mangkara Suting	MTS	Dept. of ME	17.02.2015	16.02.2016
3)	Mr. Paiabha Trevor Tariang	Junior Assistant	Administration	03.03.2016	02.03.2016
4)	Mr. Manfred Eleazer Kurbah	Junior Assistant	Administration	03.03.2016	02.03.2016

IV) Appointment of Public Grievance Officer

Name	Designation	Appointed as	Duration
Mr. Bantehsonglang Blahwar	Assistant Registrar (Esst.)	Public Grievance Officer	w.e.f 20.02.2015 and until further orders

V) Formation of Committees

Name of the Committee	Members with designation	Remark
Academic Audit Coordination Committee	Prof. Partha Sarathi Choudhury, Convenor, All HoDs, Member	Notified on 28.01.2015
Village Adoption Committee	Dr. Comingstarful Marthong, Chairman Dr. Atanu Banerjee, Member Dr. Asim Datta, Member Mr. Mebanshan K. Raplang, Member Ms. Ibadapbiang Marbaniang, Member	Notified on 28.01.2015
Committee for offering Design Courses	Dr. Deba Kumar Sarma, Convenor Dr. Anup Dandapat, Member	Notified on 28.01.2015
CCMT 2015- Counseling Cell	Dr. Saikat Mukherjee, Coordinator Dr. Arnab Nandi, Dy. Coordinator	Notified on 28.01.2015 for a term of 1(one) year
CSAB 2015- Counseling Cell	Dr. Subhendu Maity, Coordinator Dr. Supriyo Das, Dy. Coordinator	Notified on 28.01.2015 for a term of 1(one) year
PhD Admissions Committee	Dr. Gayadhar Panda, Chairman Dr. Comingstarful Marthong, Member	Notified on 28.01.2015 for a term of 6(six) months
Committee for IPR & Entrepreneurship Workshop	Dr. Ayon Bhattacharjee, Chairman Mr. Amal Deb Sarma, Member	Notified on 28.01.2015
M. Sc. Admission Committee	Prof. Partha Sarathi Choudhury, Chairman Dr. Saikat Mukherjee, Member Dr. Pares Nath Chatterjee, Member Dr. Ayon Bhattacharjee, Member	Notified on 28.01.2015 for a term of 1 (one) year
Reconstitution of Library Committee	Dr. Ch. V. Rama Rao, Chairman Dr. Hriday Mani Kalita, Member	Notified on 25.02.2015 for a term

	<p>Dr. Bikash Kumar Sarkar, Member Dr. Bapan Ghosh, Member Dr. Girish Kishore Dutta, Member Dr. Arpita Nath, Member Mr. Sanjoy Pratihar, Member Mr. Shaik Affijulla, Member Mr. Amal Deb Sarma, Member Mr. Rokester Kharbihkhiew, Convenor</p>	<p>of 2 (two) year or until further orders</p>
<p>Students Disciplinary Committee</p>	<p>Dr. Saikat Mukherjee, Chairman Dr. Subhendu Maity, Member Dr. P.S. Mangang, Member</p>	<p>Term of the committee extended for another year w.e.f. 18.03.2015</p>
<p>Nominations as external members to the Departmental Advisory Committee</p>	<p>Dr. Deba Kumar Sarma, Dept. of Mechanical Engineering to Dept. of Computer Science & Engineering Dr. Atanu Banerjee, Dept. of Electrical engineering to Dept. of Electronics & Communications Engineering Dr. M. Longshithung Patton, Dept. of Civil Engineering to Dept. of Electrical Engineering Dr. Supriyo Das, Dept. of Electronics & Communications Engineering to Dept. of Civil Engineering Dr. Alok Chakrabarty, Dept. of Computer Science & Engineering to Dept. of Mechanical Engineering Dr. Kamalika Datta, Dept. of Computer Science & Engineering to Dept. of Mathematics Dr. Meena Khwairakpam, , Dept. of Civil Engineering to Dept. Physics Dr. Rangababu P, Dept. of Electronics & Communications Engineering to Dept. of Chemistry Dr. Arnab Nandi, Dept. of Electronics & Communications Engineering to Dept. of Humanities & Social Sciences</p>	<p>Notified on 16.03.2015 for a term of 1(one) year</p>

VI) Formation of Internal Complaints Committee (Women's Cell)

AS per provisions of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 the Internal Complaints Committee (Women Cell) was formed with the following members w.e.f. 18.02.2015:

1. Dr. Meena Khwairakpam, Asst. Professor, Civil Engineering, Chairperson
2. Ms. Ambika Rai, Asst. Registrar(Academics), Member
3. Mr. Bantehsonglang Blahwar, Asst. Registrar(Estt.), Member
4. Ms. Smita Joyce Pinto, Research Scholar, Member
5. Mr. Suchisman Burman, M. Tech student, Member

The Chairperson and two employee members will hold office for a term of two years and the student members will hold office for a term of one year.

R12/BOG-IX/2015: The Board **Noted** the items approved by the Director.

Item No. 13: Any other Item with the approval of the Chairman

A. Admission of students under ICCR Scholarship Programme:

Under the scholarship programme of the Indian Council for Cultural Relations (ICCR) the NITs have been admitting students from developing countries around the world. The ICCR has been requesting the institute to admit some students under the programme. However, due insufficient hostel facilities the institute has not been able to admit students under the programme. This year too ICCR has approached the institute for admitting few students. The Council is ready to arrange for hostel facility for these students of its own. It is therefore proposed to allow one seat in each of the disciplines in the B. Tech programme of the institute on a supernumerary basis from the 2015-16 session.

The Board was requested to approve the proposal.

R13.A/BOG-IX/2015: *The Board Resolved to Approve admission of students from developing countries into B. Tech programme (one seat in each of the disciplines on supernumerary basis) under ICCR scholarship programme from the 2015-16 session.*

B. Enhancement of Dearness Allowance from 107% to 113% w.e.f. 01.01.2015

The GOI, Ministry of Finance, Department of Expenditure has approved the payment of enhanced rate of Dearness Allowance from 100% to 107% to the Central Government employees w. e. f. 01.01.2015.

NIT Meghalaya being a Central Govt. Autonomous Body, the enhanced rate is applicable to the employees who are drawing their salaries in a scale of pay.

The Board was requested to approve the payment of Dearness Allowance @ 113% w. e. f. 01.01.2015 as per the above notification.

R13.B/BOG-IX/2015: *The Board **Approved** the payment of Dearness allowance @ 113% w. e. f. 01.01.2015 as per the govt. notification to all eligible employees of the Institute.*

C. Financial status of the Institute as on 31.03.2015

During the financial year 2014-15 the Institute has received a Grant of ` 6000.00 Lakhs from the ministry. The summary of funds as on 31.03.2015 is as follows:

Particulars	`in Lakhs**
a) Unspent balance as on 01.04.2014	1534.10
b) Grant-in-aid received during this financial year*	6000.00
c) IRG	60.87
Total Funds available (A)	7594.97
e) Expenditure till 31.03.2015 (B)	5590.36
Balance as on 01.04.2015 (A-B)	2004.61

** Unaudited figures.

* A sum of `1500.00 Lakh was received during April, 2015, though it was sanctioned during 2014-15.

The Board was requested to note.

R13.C/BOG-IX/2015: *The Board **Noted** the Financial status of the Institute as on 31.03.2015 as reported.*

D. Appeal of the Director towards treatment of his wife

An appeal made by the Director, Prof. D. K. Saikia, to the Chairman BOG regarding permission to undergo treatment (Knee replacement surgery) at Sakra World Hospital, Bangalore for his wife was put up for discussion (Copy of the appeal is at Annex.III; page 3- 6). The members discussed the matter and noted that the referral was given from NEIGRIHMS, and as per the cost estimates, total cost for the surgery using premium knee implant comes to ` 8,70,000/- in the cheaper option. Considering the urgency, Board decided to allow to undergo the treatment in the said hospital and approve payment of ` 4,35,000/- as medical advance being the 50% of the estimated cost. However, the Board opined that after the final claim is submitted the claim is to be examined and decided by a medical board to be constituted with at least two orthopedics from Government Institutes/ Hospitals to determine the admissibility and accordingly claim will be settled.

R13.D/BOG-IX/2015: *The Board **Approved** a medical advance of `4,35,000/- to Prof. D. K. Saikia, Director for treatment of his wife. The final settlement of the claim will be done*

only after a medical board consisting of at least two orthopedics determines the admissibility of the same.

As there was no other item the meeting ended with thanks from and to the Chair.

D. J. Goswami
Registrar & Secretary, BOG
NIT Meghalaya